



भारतीय प्रौद्योगिकी संस्थान हैदराबाद
Indian Institute of Technology Hyderabad

**NOTICE INVITING TENDER
(NIT)**

Name of the work: Execution of Convocation 2022 Venue related works at IIT Hyderabad.

SH-A: Installation and De-installation of German Structure including Civil & Electro-mechanical works, furniture arrangement, stage decoration, interiors & furnishings etc.

A handwritten signature in purple ink, consisting of a large, stylized 'd' followed by a horizontal line extending to the right.

28/06/2022

**Executive Engineer(Civil)
IIT Hyderabad**

INDIAN INSTITUTE OF TECHNOLOGY HYDERABAD

NOTICE INVITING TENDER

NIT Reference No. IITH/CMD/CIVIL/NIT/2022-23/06

Indian Institute of Technology Hyderabad invites on behalf of President of India online bids **(e-tender)** in Single Bid (Technical + Financial) System, from *Authorized Event Management Agencies in execution of similar type German Hanger sheds with interior furnishing including associated Electro-mechanical and external works* for the following item as per the stipulated limits for below mentioned work.

Copy of valid Registration of Firm certificate (ROF), PAN card, GST Registration certificate & GSTIN should accompany the Technical Bid.

1.1	NIT No.:	IITH/CMD/CIVIL/NIT/2022-23/06
1.2	Name of Work:	<i>Execution of Convocation 2022 Venue related works at IIT Hyderabad.</i> <i>SH-A: Installation and De-installation of German Structure including Civil & Electro-mechanical works, furniture arrangement, stage decoration, interiors & furnishings etc.</i>
1.3	Estimated Cost: <i>(given merely as a rough guide)</i>	Rs. 51,93,840/-
1.4	Earnest Money Deposit (EMD):	Rs. 1,03,900/-
1.5	Period of Completion:	15 days
1.6	Date of Online Publication/Download of Tender	28/06/2022 1500hrs
1.7	Last Date for Submission of Bids	08/07/2022 1500hrs
1.8	Date and time of Opening of Technical Bids	08/07/2022 1530hrs
1.9	Date and time of Opening of Financial Bids	11/07/2022 1530hrs
1.10	Cost of Bid Document:	NIL

The Tender Document can be downloaded from <https://mhrd.euniwizarde.com> OR Central Public Procurement (CPP) Portal <https://eprocure.gov.in/epublish/app> OR Institute website- <https://www.iith.ac.in/tenders/#Civil%20Works>.

The bid is to be submitted online mode only through the E-procurement portal of <https://mhrd.euniwizarde.com> up to the last date and time of submission of tender. Manual bids shall not be accepted. All quotation (both Technical and Financial) should be submitted online through E-procurement portal of <https://mhrd.euniwizarde.com>.

Any queries relating to the process of online bid submission or queries relating to e-tender Portal in general may be directed to the Helpdesk Support - Phone No. 011-49606060. Mail id: - helpdeskeuniwizarde@gmail.com.

INSTRUCTIONS FOR ONLINE BID SUBMISSION:

The Tender Document can be downloaded from <https://mhrd.euniwizarde.com> OR Central Public Procurement (CPP) Portal <https://eprocure.gov.in/epublish/app> OR Institute website- <https://iith.ac.in/tenders>.

The bidders are required to submit soft copies of their bids electronically on the <https://mhrd.euniwizarde.com> using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the Portal, prepare their bids in accordance with the requirements and submitting their bids online.

More information useful for submitting online bids may be obtained at: <https://mhrd.euniwizarde.com>

GUIDELINES FOR REGISTRATION:

1. Bidders are required to enrol on the e-Procurement Portal with clicking on the link "Bidder Enrolment" on the e-tender Portal by paying the Registration fee as applicable + Applicable GST.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the e-Wizard Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.) with their profile or bidders can contact help desk for getting the DSC.
5. Only valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.
7. The scanned copies of all original documents should be uploaded in **pdf format** on portal <https://mhrd.euniwizarde.com>
8. After completion of registration payment, bidders need to send their acknowledgement copy on help desk mail id helpdeskeuniwizarde@gmail.com for activation of their account.

SEARCHING FOR TENDER DOCUMENTS:

1. There are various search options built in the e-tender Portal, to facilitate bidders to search active tenders by several parameters like Department name, Tender category, estimated value, Date, other keywords, etc. to search for a tender published on the Online Portal
2. Once the bidders have selected the tenders they are interested in, you can pay the form fee and processing fee (NOT REFUNDABLE) by net-banking / Debit / Credit card then you may download the required documents / tender schedules, Bid documents etc. Once you pay both fee tenders will be moved to the respective 'requested' Tab. This would enable the e-tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.
3. The bidder should make a note of the unique Tender No assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

PREPARATION OF BIDS:

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in **PDF/XLSX/PNG etc., formats**. Bid Original documents may be scanned with 100 dpi with Colour option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, GST, Annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Documents" available to them to upload such documents.
5. These documents may be directly submitted from the "My Documents" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.
6. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that needs to be submitted. Any deviations from these may lead to rejection of the bid.

SUBMISSION OF BIDS:

1. Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document as a token of acceptance of the terms and conditions laid down by IIT Hyderabad.
3. Bidder has to select the payment option as “**e-payment**” to pay the **tender fee / EMD** as applicable and enter details of the instrument.
4. ***In case of Bank Guarantee (BG) bidder should prepare the BG as per the instructions specified in the tender document. The BG in original should be posted/couriered/given in person to the concerned official of IIT Hyderabad before the Online Opening of Technical Bid. In case of non-receipt of BG in original by the said time, the uploaded bid will be summarily rejected.***
5. ***Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white Colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.***
6. The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
7. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data, which cannot be viewed by unauthorized persons until the time of bid opening.
8. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
9. ***Upon the successful and timely submission of bid click “Complete” (i.e. after Clicking “Submit” in the portal <https://mhrd.euniwizarde.com>), the portal will give a successful Tender submission acknowledgement & a bid summary will be displayed with the unique id and date & time of submission of the bid with all other relevant details.***
10. The tender summary has to be printed and kept as an acknowledgement of the submission of the tender. This acknowledgement may be used as an entry pass for any bid opening meetings.
11. The off-line tender shall not be accepted and no request in this regard will be entertained whatsoever.
12. As per portal norms Tender Processing Fee will be applicable.

AMENDMENTS OF BID DOCUMENT:

At any time prior to the deadline for submission of Bids, the department reserve the right to add/modify/delete any portion of this document by the issuance of a Corrigendum, which would be published on the website and will also be made available to the all the Bidder who has been issued the tender document. The Corrigendum shall be binding on all bidders and will form part of the bid documents.

ASSISTANCE TO BIDDERS:

For any clarification in using <https://mhrd.euniwizarde.com>

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to e-Wizard Portal in general may be directed to the 24X7 e-Wizard Helpdesk Support.

Please feel free to contact euniwizard helpdesk (as given below) for any query related to e- tendering - Phone No. 011-49606060.

Mail id: - helpdeskeuniwizarde@gmail.com

The contact number for the helpdesk is 8448288994/86/87/89/88/81/90/92/82

011-49606060, 07903269552, 9355030608, 9055030613, 7903810198, 9355030606, 9315620706, 9355030623, 9355030628, 8800526452, 9205898228, 9122643040, 9355030604

eprochelpdesk.01@gmail.com, eprochelpdesk.44@gmail.com, eprochelpdesk.06@gmail.com

3. The tender inviting authority has the right to cancel this e-tender or extend the due date of receipt of the bid(s).
4. The bid should be submitted through e-Wizard portal (<https://mhrd.euniwizarde.com/>) only.

NOTICE INVITING TENDER

NIT No. IITH/CMD/CIVIL/NIT/2022-23/06

1. Bidders shall produce definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified below:-

Criteria of eligibility for submission of tender documents apart from basic eligibility:

Three similar works each of value not less than 40% of estimated cost or two similar works each of value not less than 60% of estimated cost or one similar work of value not less than 80% of estimated cost (rounded to nearest Rs. 10 lac) in last 7 (Seven) years ending last day of the month previous to the one in which the tenders are invited.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 10% per annum, calculated from the date of completion to the last date of submission of tender.

2. Also, bidder has to fulfill in respect of the following financial aspects and returns filed:

2.1 Should have had Average Annual Financial Turnover of Rs. 42,00,000 on execution of Similar works during the last three years ending 31st March 2021 (Scanned copy of Certificate from CA to be uploaded)

2.2 Bidder has to submit tax returns filed for the firm during last three years ending 31st March 2021 (Scanned copy of returns filed to be uploaded).

2.3 Should not have incurred any loss (profit after tax should be positive) in more than two years during the last five years ending 31st March 2021.

“Similar Work” shall mean experience in execution of similar type German Structure Hanger sheds with Civil & Electro-mechanical works, furniture arrangement, stage decoration, interiors & furnishings etc. by the Event Management Agencies.

- 3 Applicants are advised to keep visiting the above mentioned website from time to time (till the deadline for bid submission) for any updates in respect of the tender documents, if any. Failure to do so shall not absolve the applicant of his liabilities to submit the applications complete in all respects including updates thereof, if any. An incomplete application may be liable for rejection.

- 4 The description of the work is as follows:

**Execution of Convocation 2022 Venue related works at IIT Hyderabad.
SH-A: Installation and De-installation of German Structure including Civil & Electro-mechanical works, furniture arrangement, stage decoration, interiors & furnishings etc.**

- 5 Tenders with any condition including that of conditional rebates shall be rejected forthwith.
- 6 Our normal payment terms are 100% (hundred percent) within 30 (thirty) days after satisfactory completion of work and submission of Tax Invoice. Please inform your Bank details for RTGS payment. No payment will be made in Advance. Kindly Note.
- 7 Kindly furnish your PAN & GST Number etc. in your quotation for our records.
- 8 Conditional tenders will not be accepted and summarily rejected.
- 9 Cost of Bid document and EMD may also be remitted to Institute's account number as per Bank particulars given below:

Name of the Account Holder	: Indian Institute of Technology Hyderabad
Account Number	: 30412797764 (Current Account)
Name of the Bank	: State Bank of India
Address of the Bank	: IIT Kandi, IIT Hyderabad Campus, Kandi, Sangareddy, Telangana - 502285
Branch code	: 14182
IFSC code	: SBIN0014182
MICR code	: 502002528
SHIFT code	: SBININBB762

- 10 The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.
- 11 Canvassing whether directly or indirectly, in connection with tenderers is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
- 12 The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
- 13 The contractor shall not be permitted to tender for works if his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Institute.

14 No Engineer of gazette rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.

15 *The tender for the works shall remain open for acceptance for a period of Sixty (60) days from the date of opening of tenders/Sixty days from the date of opening of financial bid in case tenders are invited on 2/3 envelop system (strike out as the case may be) if any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the tenderer shall not be allowed to participate in the retendering process of the work.*

16 (A) All taxes, Labour Cess etc., as applicable shall be borne by the contractor himself. The contractor shall quote his rates considering all such taxes including GST on supply of goods/works. Any recovery towards GST is notified by the competent authority, the same shall be effected and no claim what so ever shall be entertained by IITH. The contractor shall quote his rates accordingly.

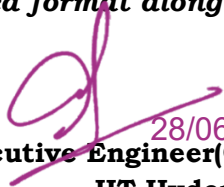
(B) 2% as TDS amount of GST payable on the bills will be deducted as per the Govt. of India, Ministry of Finance, Department of Revenue notification vide No.65/39/2018-DOR, dtd: 14-09-2018.

17 *GST registration certificate of the state in which the work/supply of goods is to be taken up, if already obtained by the bidder.*

If the bidder has not obtained GST registration in the state in which the work/supply of good is to be taken up or as required by GST authorities, then in such a case the bidder shall scan and upload following under taking along with other bid documents.

“If the work/supply of goods awarded to me, I/We shall obtain GST registration certificate of the state, in which work/supply of goods is to be taken up, within one month from the date of receipt of award letter or before release of any payment by IIT Hyderabad, whichever earlier, failing which I/We shall responsible for any delay in payments which will be due towards me/us on a/c of the work executed and/or for any action taken by IIT Hyderabad or GST department in this regard.”

18 Bidder has to submit Undertaking on their letter head pursuant to the Section 206AB (as applicable) of the Income Tax Act,1961 in prescribed format along with each and every bill submitted for payment.


28/06/2022
Executive Engineer(Civil)
IIT Hyderabad

(Signature of bidder)

Complaint Redressal Mechanism:

In case any complaint received by the procuring agency or the concerned Ministry/Department against the claim of a bidder regarding local content/domestic value addition in a product, the same shall be referred to competent authority at IITH or the relevant Ministry.

The bidder against whom the complaint is received shall be required to furnish the necessary documentation in support of the domestic value addition claimed in the product to authority. If no information is furnished by the bidder, such laboratories may take further necessary action, to establish the bonafides of the claim.

A complaint fee of Rs. 2 lakh or 1% of the value of the domestically manufactured products being procured (subject to a maximum of Rs.5 lakh), whichever is higher, to be paid by Demand Draft to be deposited with Procuring Institute. In case, the complaint is found to be incorrect, the complaint fee shall be forfeited. In case, the complaint is upheld and found to be substantially correct, deposited fee of the complainant would be refunded without any interest. False declarations will be in breach of the Code of Integrity under Rule 175 (1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

1. ARBITRATION: a) Unless otherwise specified, in all cases of disputes which cannot be settled by mutual negotiations, the disputes or differences shall finally be settled and binding on both parties by arbitration in conformity with the rules of Indian Arbitration Act, 1940. All disputes or differences what so ever arising between the parties out of relating to the construction, meaning and operation or effect of the general terms and conditions including the Purchase Order or the breach thereof shall be settled by Arbitration Act, 1940 and the award made in pursuance thereof shall be binding on the parties.
 - b) Performance of the purchase order shall continue during arbitration and any subsequent proceedings.
 - c) The Jurisdiction and Venue of arbitration shall be Hyderabad. The Arbitrator will be the Director, IIT Hyderabad, or his nominee.
2. All disputes shall be settled in the courts of Hyderabad/Sangareddy only.
3. The Director, IIT Hyderabad reserves the right to accept the offer in full or in parts or reject summarily or partly and also reserves the right to cancel the tender at any stage without assigning reasons.

Checklist of documents to be submitted along with Technical Bid

Sl. No.	Doc Ref	Description of the Document	Enclosed Yes/No	Remarks
	<i>Applicant shall submit the following documents for Technical scrutiny</i>			
1	Registration of Firm (ROF)	Copy of valid Registration of Firm (ROF)		
2	PAN details	Copy of PAN card		
3	GST registration details	Copy of GST Registration certificate & GSTIN should accompany the Technical Bid		
4	Details of similar works completed during the last 3 years <i>(Detailed statements to be enclosed)</i>	Not less than 40% of estimated cost (Three similar works)		
		Not less than 60%of estimated cost (Two similar works)		
		Not less than 80%of estimated cost (One Similar work)		
5	As per Para No. 1.4 of NIT	Cost of EMD		
6	As per Sl. No.2 of NIT	Copy of Certificate from CA for Average Annual Financial Turnover of Rs. 42,00,000/-		
7	As per Sl.No.2.1 of NIT	Copy of returns filed during last three financial years		
8	As per Sl.No.2.2 of NIT	Profit and Loss statement of last 3 Financial Years		

Additional Conditions:

1. Ground preparation including rolling, levelling the undulated ground as required if any for making the ground surface for laying Green and red carpet even in bad weather.
2. The German Hanger Shed should be of water and fire proof.
3. Provision of crane of required capacity to hold the German Hanger structure of size as proposed against uplifting, toppling due to heavy winds etc., shall be made.
4. The White side walls, Green and red carpet shall be of 1st and 2nd used only and which shall be dust free and stain free.
5. Electrical tap off points shall be provided by IIT Hyderabad at SV-18 and from there electrical lines to be laid by the agency up to the German structure as per the required load. In view of safety point of view proper care shall be taken about loosely laid cables from tap-off to Structure/load points throughout the event. The Agency shall be responsible to ensure complete safety of men & materials.
6. Water tap off points shall be provided at North-West corner of the football ground by the Institute. The agency has to make their own arrangements for filling the water tanks of Toilet throughout the event.
7. The Tubular poles provided for the flag shall be of 6mtr height and all flags shall have equal dimensions with minimum size of 2'6"x4'. These shall be strong enough to take the expected loads.
8. All edges and sides of the main dias and other stages should be even without any undulations. The Dias shall be strong enough and the design shall be in such to take the upcoming live load of 50 members weight, chairs, tables, tea- poys, podium etc.,
9. Microfibers leather fabric Sofas to be provided
10. Flower Bouquet and Garlanding arrangements for main dias, arch, podium and in other places to be carried out with good designs as approved by Engineer-in Charge(EIC)
11. Signage's of approved design and size to be provided at the locations specified by EIC.
12. Setting up (includes testing and operation in full good condition) of Video wall with minimum 55" monitors: Size: 10'x12' of Ultra High Definition Resolution with all required supports, cables and all accessories. Which includes costing of transportation, loading at site, installation/setting up and dismantling after completion of program and clearing the space removing all supporting structures/enabling works. Loose cables shall not be exposed.
13. Setting up of AV & professional Sound System on stage and in and around the Convocation pandal covering all locations taking care of echo elimination with all required AV consoles, Amplifiers, Digital mixers, equalizers, controllers, Power/AV cables, connectors, supporting connectors all required accessories with the professional operation team throughout the program and also mentioned mics and AV accessories mentioned below and also all required equipment's which are required for the setup/operation/application by operator or user.
 - a. Lapel mics
 - b. Cordless mics
 - c. vocal mics with small and height adjustable stands
 - d. Gooseneck mics for podium

Approved Makes: Bose/JBL/Yamaha/Bosch

14. Setting up of Air Conditioning System inside the Convocation Pandal covering all locations, providing tower AC's (indoor Unit) especially on Stage area covering all Guests/VVIPs on stage and suitable Indoor units (Ductable/blower/etc.) covering entire seating/gallery/media stage/entrance, etc. work includes installation and testing of Air conditioning system with all required manpower/ enabling works/accessories and keeping in spare AC's (Indoor & Outdoor units) to replace immediately if any setup AC is found not working/failed to avoid last movement issues. Dismantling and clearing all works/materials/debris after completion of program.

Note:

(a) Temperature on stage and in and around pandal should be 23 +/-2°C.

(b) Total AC Tonnage inclusive of Tower ACs each not less than 2.5 TR minimum of 8 no's at Stage area (Main Dais) and min. 2 no's in Guest Changing rooms.

(c) Power supply to the Air Conditioning System will be provided by IITH from nearest Electrical Substation SV-18 but contractor has to arrange suitable power cables for main incoming supply tapping from SV-18 till distribution panel/DB/box with suitable switchgear and protection and sub distribution cables and DBs with suitable protection switchgear till individual Air Conditioning System with all required terminations/earthing provisions where ever required with all required accessories.

(d) Any recommendations/changes in work suggested by Engineer-In-Charge or his representative should be followed and executed accordingly.

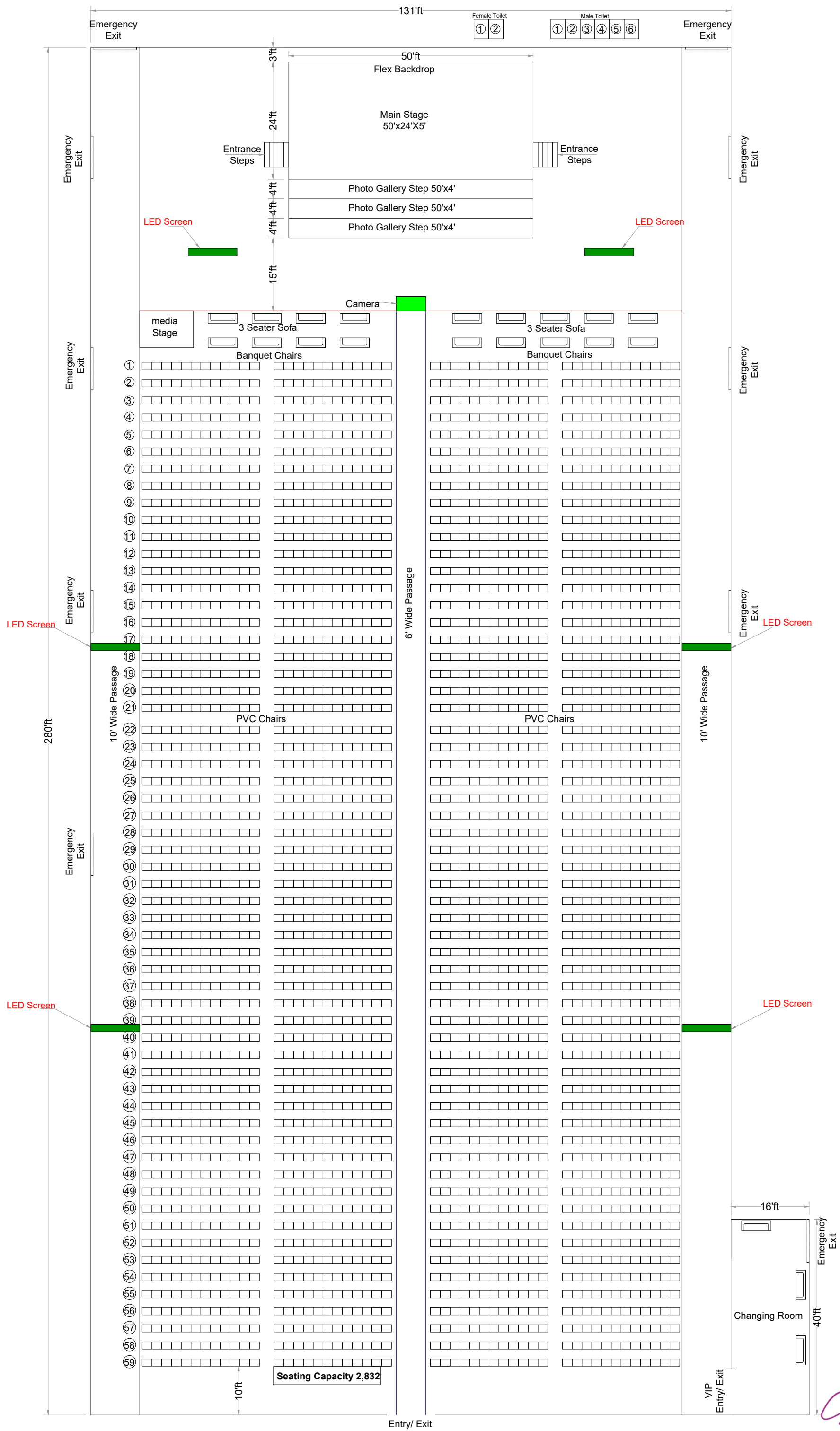
15. Mobile DG set which should be in good condition for the AV system and stage lighting for the Convocation program of capacity not less than 125KVA which includes DG operator/Mechanic/Technician/Electrician, Diesel for DG set operation during entire Convocation program and suitable cable of required length along with Distribution Panel/DB with suitable protection switchgear and all required accessories. Scope also includes suitable capacity redundancy DG set to make sure 100% backup for the system with all interconnections/cables/ changeover system. Required no of separate Neutral and Body earthing pits/points included in the scope of work.

Note: DG set should be used for AV system & stage lighting during Convocation time for entire duration, power source will be provided by IITH for setting up and testing of AV system.

16. Setting up of BIG fans for Air circulation inside the pandal covering all area/where ever is required includes handling, setting up, operation and troubleshooting (if/as & when required) and make sure the unit works normally without any noise issue.

17. Arranging suitable size cables (all required sizes and required length) of required length: Main source from SV-18 and which includes main power cable/ sub distribution cables including power distribution panel/DBs of suitable capacity which includes protection switchgear handling/termination as and when required which also includes manpower (Electricians/Technicians/helpers) for arranging/laying cables, termination and troubleshooting as and when required till completion of the program.

18. Arranging number of spare sockets as required for student registration and miscellaneous as timely needed.
19. On De-installation of German Structure foundation anchor bolts, then ground should be refilled with available earth, levelled, compacted etc., as required to make the ground in original as before commencement of erection of said structure.
20. The Part-B, Electro-mechanical works of the event as mentioned in the tender BOQ shall be executed in co-ordination with and under the guidance of the Executive Engineer (Electrical), IIT Hyderabad and his decision regarding execution of those items shall be final & binding.
21. The all Civil/Electro-mechanical works and modifications shall be executed as per the drawing and time to time decisions and directions by the Engineer-in Charge.
22. The quantities mentioned in the BOQ are tentative (i.e. based on past experience) and which may vary depends upon on site conditions. The agency has to be prepared to provide the varied quantities of those items as timely desired.
23. As the Convocation event is scheduled on 20-08-2022, the all specified arrangements as per the tender shall be completed before 24 hours of the event commencement to facilitate rehearsal at 10 AM on 19/08/2022, except floral decoration, which shall be completed by 20-08-2022 @05:00AM.
24. The Payment shall be made as per the execution of the actual measured quantities of the items as specified in the agreement.
25. De-installation of the Structure and electro-mechanical equipment's shall be commenced by the agency after 24 hrs of the event completion.
26. Timely, the Agency has to arrange furniture like 50 No. chairs, 10 Nos. round tables of 4' dia etc., as required for Buffet lunch of 50 Nos. VVIPs in proposed VVIP changing room by the lunch time. The lunch will be arranged to VVIPs by the Institute.
27. On Completion of the De-installation, the agency shall not leave any garbage/waste materials at the premises and shall be disposed off at no extra cost and make it ground neat and clean.



[Handwritten Signature]
28/06/22