



భారతీయ సాంకేతిక విజ్ఞాన సంస్థ హైదరాబాద్
भारतीय प्रौद्योगिकी संस्थान हैदराबाद
Indian Institute of Technology Hyderabad

Kandi, Sangareddy (Dist.) Telangana (State) – 502 284

No. IITH/88/MS/Proj.Acct./02/2023

Date: 05.09.2023

ADVT. FOR THE POSITION OF PROJECT ACCOUNTANT ON AD HOC BASIS

Applications are invited to fill up purely temporary positions of Project Accountant at this Institute for a period of 11 months.

A candidate with the following qualifications will be considered:

- 1. Name of the Position:** Project Accountant
- 2. No. of Positions to be filled:** 01 (One) (Tentative subject to change)
- 3. Educational Qualifications & Experience:**

Essential:

- A bachelor's degree in commerce.
- Two years working experience in Accounts.
- Good working knowledge of financial software packages like Tally or equivalent software, Excel, and Word processing.

Desirable:

- CA or ICWA Inter.
- Fluency in English, both speaking and writing.

- 4. Consolidated Pay:** Rs. 30,000/- per month-
- 5. Tenure:** Contract for a period of 11 months. However, the selected candidate can be re-engaged for subsequent terms based on his/her performance and the requirement of the Institute. The appointment will be on an *ad hoc* basis and can be terminated at any time during the contract period with one month's notice from either side.
- 6. Mode of Selection:** Written Test and/or Interview.
- 7. Date of Written Test:** On **03/10/2023**, at 10:00 AM (Candidates will not be allowed into the campus after 10:00 AM)
- 8. Venue:** Academic Blocks, Kandi Campus, Indian Institute of Technology Hyderabad.

9. Closing Date for applications: Candidates fulfilling the above criteria may please apply through the link which is given below, by **25/09/2023**.

10. The shortlisted candidates will be informed through email to appear for the Written Test and/or Interview which will be held on 03/10/2023. The shortlisted candidates shall appear for the written test along with their Biodata and all educational qualification certificates **(in Original)**.

<https://project2.recruitment.iith.ac.in/>

11. AGE: Not exceeding 45 years as on **25/09/2023**.

12. GENERAL TERMS AND CONDITIONS:

- a) Candidates should satisfy themselves, before appearing for the written test/Interview that they possess at least the minimum essential qualifications, knowledge, and experience as laid down in the advertisement.
- b) The appointment shall be purely temporary initially for eleven (11) months. The tenure may be extended further based on performance and requirements.
- c) Accordingly, no right/claim whatsoever will confer on the selected candidate(s) for employment in IITH by virtue of the above temporary engagement.
- d) Campus residential accommodation will not be provided for the selected candidate.
- e) The Institute reserves the right to restrict the number of candidates for the interview to a reasonable limit on the basis of qualifications, level and relevance of experience higher than the minimum prescribed in the advertisement and other academic achievements. The Institute also reserves the right of rejecting any or all the applications without assigning any reasons, therefore.
- f) The eligibility of the candidate in terms of qualifications/ experience, etc. shall be considered as on the date of the written test/interview.
- g) Interim correspondence will not be entertained and replied to. Canvassing in any form whether directly or indirectly shall amount to a rejection of candidature.
- h) The educational qualifications prescribed in this advertisement must have been obtained from a recognized Board/Council/University/Institute.
- i) Engagement of the selected candidate(s) will be subject to necessary pre-engagement formalities viz document/certificate/testimonial checking, submission of required document/certificate/testimonial, and medical fitness certificate etc.
- j) Candidate(s) working in any organization, if selected, must submit a release/relieving letter, in original, from the present employer at the time of joining.
- k) The selected candidate(s) will be liable to be placed in any location as deemed fit by the Competent Authority.
- l) No TA/DA will be paid to the candidates appearing for the Written Test and/or Interview and to the selected candidate to join the post.
- m) No medical facilities except out-patient treatment during a medical emergency will be provided by the Institute to the selected candidate. No reimbursement of medical expenses will be admissible to him/her during his/her engagement at the Institute.
- n) In addition to the above, any other terms & conditions/rules & regulations/policy & procedures will also be applicable for the ad hoc engagements as existing from time to time.

Sd/
Registrar