



Indian Institute of Technology Hyderabad

Kandi – 502 284, Telangana, India

Phone:(040)2301 6773

IITH/88/MS/Proj.Acct./2022

Date: 10.03.2022

ADVT. FOR THE POSITION OF PROJECT ACCOUNTANT ON AD HOC BASIS

Applications are invited to fill up purely temporary positions of Project Accountant at this Institute for a period of 11 months.

A candidate with the following qualifications will be considered:

1. Name of the Position: Project Accountant

2. No. of Positions to be filled: Eight (Tentative subject to change)

3. Educational Qualifications & Experience:

Essential:

- A Bachelor's degree in Commerce/CA (Inter)/ICWA(Inter).
- Two years' working experience in Accounts.
- Good working knowledge of financial software packages like Tally or equivalent software, Excel, and Word processing.

Desirable:

- Fluency in English, both speaking and writing. Knowledge of Office Procedures, knowledge of FR/SR, CCA/CCS Rules and GFR.

4. Consolidated Pay: Rs.20,000 – 25,000/- per month- To be fixed on the basis of the qualification and experience of the selected candidate.

5. Tenure: Contract for a period of 11 months. However, the selected candidate can be re-engaged for subsequent terms based on his/her performance and requirement of the Institute. The appointment will be on *ad hoc* basis and can be terminated at any time during the contract period with one month's notice from either side.

6. Mode of Selection: Written Test

7. Date of Written Test: On 24th March 2022, at 10:00 AM (Candidates will not be allowed into the campus after 10:00 AM)

8. Venue: Academic Blocks, Kandi Campus, Indian Institute of Technology Hyderabad.

9. Closing Date for applications: Candidates fulfilling the above criteria may please apply in the google form, the link which is given below, by **21st March 2022**, and appear for the written test on 24th March 2022, along with their Bio-data and all educational qualification certificates (**in Original**).

10. Please note that only those candidates who fulfill the essential qualifications as mentioned above shall apply and appear for the written test. Ineligible candidates will not be allowed to appear for the written test.

<https://project2.recruitment.iith.ac.in/>

11. AGE: Not exceeding 35 years as on 21st March 2022.

12. GENERAL TERMS AND CONDITIONS - No TA /DA is payable to candidates appearing for the interview. The Candidates will be required to produce all Certificates/testimonials, in original (Degree/Diploma Certificates, Marks Sheet, Experience Certificates, proof of age for verification, and two recent passport size coloured photographs along with one set of self-attested photocopies of all the documents for verification and records of IIT Hyderabad. This Advertisement is no commitment. Canvassing in any form will be a disqualification.

Sd/-
Registrar