

Call for Applications for the Post of **Executive: Programs & Outreach**

i-TIC Foundation is the Technology Business Incubator (TBI) at IIT Hyderabad, with focus on creating a supportive and nourishing environment for entrepreneurs. i-TIC provides the necessary facilities to these startup companies, along with guidance and mentoring by the faculty members of IITH and experts from the industry, to develop a robust ecosystem for entrepreneurship. It invites applications from Indian Nationals for the following post.

Position:	Executive: Programs & Outreach (Temporary appointment on Contract for a period of 11 months)
Emoluments:	Consolidated Pay of Rs. 40,000/- per month.
Experience and Qualification:	<ul style="list-style-type: none">• Graduate from a recognized university• One year of work experience in the startup ecosystem or in the startup company• Experience in managing events, conducting programs, coordination with various stakeholders or into business development, sales and marketing of a startup company• Understanding of the startup ecosystem
Application Link:	https://forms.gle/5SWsf2PzyvRGChxL8

Roles and Responsibilities:

- Creating a pipeline of good startups for incubation programs via conducting various outreach activities and events
- Organizing mentorship programs and other sessions for startups
- Creating a calendar of events which includes mentor sessions, outreach events, roadshows, workshops, boot camps, investor sessions, hackathons, maker events etc
- Attending ecosystem events and conferences to build a strong network of startups, investors, mentors etc
- Helping the stakeholders and guests with the facility tours and startup interactions
- Helping the operations and account team with vendor management and vendor communications
- Any other assigned tasks by the superiors

Key Skills and Abilities:

- Ability to own and manage the events from conception to end
- Good articulation and networking skills
- Ability to manage multiple tasks in hand
- Ability to work under tight deadlines

How to Apply:

- Candidates, who fulfil the eligibility criteria, should apply through the link given above latest by **5:00 pm, 16th September, 2022**.
- Short listed candidates will be informed for an Interview by E-mail with details.
- The interview for the selection may be either online (likely) or physical depending on the situation.
- No TA/DA will be given to the candidate.
- For further queries, contact Prof. Suryakumar S., email: fic.irp@iith.ac.in