

No. IITH/40/R/2023/RTI/MS, dt.20.02.2023

Furnishing of Information under RTI Act.

- 1 Application No. & Date : IITHY/R/E/23/00009, dated.27.01.2023
 2 Name of the Applicant :
 3 Date of Receipt of Application : 27.01.2023

4	Information Sought	Information given and details of documents, if any, furnished.
	Q1. Do you transfer/accept service book of employee relieved/ joined on the ground of technical resignation?	In cases where an employee of Central Govt./ State Govt. / PSU joins IITH in direct recruitment by submitting application through proper channel and joins IITH after relieving from the previous employer (technical resignation), IITH does not seek transfer of original service book from previous employers. However, request for a copy of it for record purpose, and ask to send details of verification of character and antecedents report and verification of reservation category report etc.
	Q2. Do you allow transfer of unutilized leave from parent department for crediting leave to leave account of employee joined duty in your esteemed Institute after giving technical resignation in parent department?	No
	Q3. Number of employees whose service book got transferred from parent Department to your Institute?	IITH does not seek transfer of original service book from previous employers. However, request for a copy of it for record purpose.
	Q4. Number of employees whose unutilized leave got transferred to your Institute from parent Department?	Nil
If you are not satisfied with the information provided, you may file an appeal with the following authority within 30 days:		
The Appeal, if any, should be addressed to:	Cmde M Nambiar, Ph.D. (Retd) Registrar & First Appellate Authority, IIT Hyderabad, Kandi, Sangareddy-502284 E-mail: registrar@iith.ac.in ; Tele: 040 2301 6055	

Sd/-

(एम बद्रिनाथ)

(M Badrinath)

Joint Registrar & CPIO

Email: jr.cpio@iith.ac.in

Tele: 040 2301 6058

To,