

Inventing and  
Innovating in  
Technology for  
Humanity (IITH)



Indian  
Institute of  
Technology  
Hyderabad

## Sustainability Policy for Procurements

### 1. Purpose

This policy aims to integrate sustainability principles into the procurement process of the Indian Institute of Technology Hyderabad (IITH), in accordance with the General Financial Rules (GFR) 2017, to ensure that the procurement of goods, services, and works contributes to the long-term economic, social, and environmental well-being of the institute and its stakeholders.

### 2. Scope

This policy applies to all procurement activities at IITH, including goods, services, works, and consultancy, across all departments, offices, and research centers. It applies to both internal procurement and outsourcing activities.

### 3. Policy Objectives

- ❖ **Economic Sustainability:** To ensure the procurement of goods, services, and works at optimal cost and value for money, promoting competition and avoiding wasteful expenditure.
- ❖ **Environmental Sustainability:** To reduce the environmental impact of procurement by encouraging the use of eco-friendly products, reducing resource consumption, minimizing waste, and promoting energy-efficient solutions.
- ❖ **Social Sustainability:** To promote ethical sourcing, inclusivity, and fair labor practices in the supply chain.

### 4. Guiding Principles

IITH adopts the following principles by adhering to the five essential aspects of procurement – **right product, right quantity, right time, right source** for sustainable procurement in line with **GFR 2017**:

#### 4.1 Value for Money (Rule 173 of GFR)

कुलसचिव / Registrar

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Procurement should focus on achieving the best value for money by considering not only the cost of products but also lifecycle costs, maintenance, and operational efficiencies. This includes:

- ❖ Prioritizing products with low environmental impact.
- ❖ Encouraging vendors offering energy-efficient, recyclable, or biodegradable products.

#### 4.2 Procurement of Environmentally Responsible Goods (Rule 144 of GFR)

Wherever feasible, preference shall be given to goods that:

- ❖ Are energy efficient or carry certifications like Energy Star.
- ❖ Have a reduced environmental impact during production, usage, or disposal.
- ❖ Are recyclable or reusable, minimizing waste generation.
- ❖ Are promoted by Khadi and Village Industries, Jute Corporation of India Limited etc.

#### 4.3 Minimizing Waste (Rule 174 of GFR)

Procurement practices should aim to minimize the generation of waste by:

- ❖ Encouraging the use of digital documentation over paper-based alternatives.
- ❖ Promoting the use of materials that can be reused or recycled.

#### 4.4 Compliance with Legal Requirements (Rule 151 of GFR)

All procurement activities should comply with relevant laws and regulations, including environmental protection, labor laws, and anti-corruption policies.

### 5. Vendor and Supplier Engagement

IITH will actively engage with vendors and suppliers to promote sustainability by:

- ❖ Giving preference to Micro Small and Medium Enterprises & 'Make In India' products which will boost the economic development of the nation.



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- ❖ Transparency, competition, fairness and elimination of arbitrariness in the procurement process.

## 6. Training and Capacity Building

The Institute will organize regular training programs for procurement officials, faculty, and staff to:

- ❖ Promote awareness of sustainable procurement principles.
- ❖ Build capacity in evaluating sustainability criteria.
- ❖ Ensure compliance with the GFR 2017 and other relevant guidelines.

## 7. Monitoring, Reporting and Review of Policy

The sustainability impact of procurement activities will be monitored regularly through:


- ❖ Periodic reports from departments on their adherence to this policy.
- ❖ Conducting audits of procurement practices to ensure compliance with the policy.
- ❖ Ensuring its effectiveness, alignment with new regulations and updating sustainability goals based on technological advancements or changes in the legal framework.

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**Effective Date:** 12.12.2024

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This policy aligns with the sustainable procurement principles and practices as set out in the GFR 2017, ensuring that IITH plays an active role in promoting sustainability across its operations.

  
Registrar  
IIT Hyderabad

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