



IITH/103/MS/Tender/HKS/2025.....86

Date: .31.07.2025

To
M/s XPERT FACILITY SERVICES
7-1/32, RADHA NAGAR,
PHASE-2, XPERT HOUSE,
SUNCITY, HYDREABAD,
9666078621,
hrxpertfms@gmail.com

Sub: Award of Job contract for “providing Housekeeping Services at IIT Hyderabad”.
Ref: GEM/2025/B/6163422, dated: 27.05.2025 & 16-06-2025 (IITH/103/MS/Tender/HKS/2025)

Dear Sir/Madam,

With reference to the tender notice cited above and the tender submitted by you in response thereto, it is hereby informed that the Competent Authority of the Institute, has accepted your tender and accorded his approval for award of a Job Contract to you for "Providing Housekeeping Services at IIT Hyderabad with effect from **1st August 2025**.

2. Accordingly, the job contract is hereby awarded to you at the service charge quoted by you in your bid i.e. **3.85% (Three point Eight Five percentage)**.

2. If the services during the trial period are found satisfactory, the contract will be renewed for a further period of 09(nine) months. In case the services during the trial period are not satisfactory, the contract will be terminated with one month notice.

3. Therefore, you are requested to submit a Security Deposit in the form of a Bank Guarantee (As per Annexure-I to tender document) of Rs.67,99,920/- (Rupees Sixty Seven Lakhs Ninety Nine Thousand Nine Hundred and Twenty only) from any nationalized/Scheduled Bank in favour of "The Director, IIT Hyderabad" which will be valid upto 31.10.2026) within 7 days, and also submit Non-Judicial Stamp paper worth Rs.200/- (Rupees Two Hundred Only) to enter into an agreement with this Institute within 15 days from the issue of this Letter or Award (LoA) along with original Integrity Agreement (As annexed-H in Tender document)

4. Please see the Annexure-A which gives information about the number of skilled / semi-skilled and unskilled workers to supply the uniforms and id cards and necessary documents under this contract.

5. Kindly acknowledge receipt of this work order and provide a single point of contact from Xpert for all future communications.

 Yours sincerely,

Registrar कालसचिव / Registrar

भारतीय प्रौद्योगिकी संस्थान हैदराबाद
dian Institute of Technology Hyderabad
कंदी, संगारेड्डी-502 284, तेलंगाना, भारत
fficer, Sangareddy-502 284, Telangana, India

Copy to:

1. Dean (Admin)	3. HoS (F&A)
2. FIC (Green Office)	4. Chief secu

3. HoS (F&A)

4. Chief security Officer

Annexure-A

Description	Material	# of workers
[a] Uniform and Footwear		
Male Skilled Workers	Cloth for 2 pairs of pants	9
	Stitching charges for 2 pairs of pants	9
	Cloth for 2 pairs of shirts	9
	Stitching charges for 2 pairs of shirts	9
	2 pairs of footwear	9
	2 Pairs of Gumboots	2
	1 Pairs of Safety Shoes	2
Female Skilled Workers	1 set round hat	2
	Cloth for 2 pairs of sarees	2
	Cloth for 2 blouses	2
	Petticoats 2 No's	2
	Stitching charges for 2 blouses	2
Lifeguards and Pump operators	2 pairs of Footwear	2
	Cloth for 2 pairs of pants	6
	Stitching charges for 2 pairs of pants	6
	Cloth for 2 pairs of shirts	6
	Stitching charges for 2 pairs of shirts	6
	2 pairs of footwear	6
Male Unskilled Workers (including one Semi-skilled)	2 Sets of Swimsuit for Life guards	4
	Cloth for 2 pairs of pants	196
	Stitching charges for 2 pairs of pants	196
	Cloth for 2 pairs of shirts	196
	Stitching charges for 2 pairs of shirts	196
	2 pairs of footwear	196
	2 Pairs of Gumboots	23
	2 Raincoats	8
	1 Pairs of Safety Shoes	15
	1 set round hat & helmet	15
	1 set Protective glasses	15
	2 sets of Non-Disposable PPE Kit for grass cutting purpose	3
Female Unskilled Workers	Cloth for 2 pairs of sarees	125
	Cloth for 2 blouses	125
	Petticoats 2 No's	125
	Stitching charges for 2 blouses	125
	2 pairs of Footwear	125
	2 Pairs of Gumboots	6
	2 Raincoats	2
	1 Pairs of Safety Shoes	4
	1 set of round hat	4
[b] ID card	Card with Tag and Pouch	344
[c] Workmen Compensation Policy		24
[d] Submission of Police Verification certificate of all deployed workers within one month of their deployment		
[e] Submission of Fitness certificate of all deployed personnel within one month of their deployment		

Registrar

कुलसचिव / Registrar
 भारतीय प्रौद्योगिकी संस्थान हैदराबाद
 Indian Institute of Technology Hyderabad
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