



IITH/103/MS/Transport/Bus/2025/ 178

Date: 03.10.2025

కో/To

మేసర్స పద్మ శ్రీ ట్రేవల్స,  
M/s Padma Sri Travels,  
H.No. 2-17-127/24/1, Raghavendra Colony,  
Uppal, Hyderabad – 500 039, Telangana  
Email: [padmasri@padmasritravels.com](mailto:padmasri@padmasritravels.com)  
Mobile: 9676916668

ప్రియ మహాద్య/మహాద్యా, Dear Sir/Madam,

విషయ/Sub: Award of Contract for Providing Bus Services at IIT Hyderabad – Reg.

సందర్భ/Ref: 1) GEM/2025/B/6329011, dated: 11.06.2025 & Corrigendum dated 14-07-2025, Corrigendum  
No.GEM/2025/B/6329011-C4, dated 31-07-2025 (No. IITH/103/MS/Transport/Bus/2025)

With reference to the tender submitted in response to this Institute GeM tender cited above, it is informed that the Competent Authority of the Institute has approved to award the contract for providing Bus Services at IIT Hyderabad initially for a period of three (3) months effective from 01-10-2025, which may be extendable another nine months, depending upon the quality of the service and requirement of the Institute as per the mutually agreed rates as per the details given below.

Sl. No.	Particulars	
1.	Type of Vehicle to be supplied	Bus (2022 model) BS-VI standards
2.	Seating Capacity	39-Seater
3.	No. of Buses and its services during 365 days including Sundays and Holidays as per the schedule provided by the IITH	Six (6)
4.	Rate/Fixed Monthly charges per vehicle upto 4500 KMs @ 16 hours per day	Rs.1,98,450/- including 5% GST
5.	Charges payable for each Extra KM	Rs.44/-
6.	Charges payable for each Extra Hour	Rs.413/-
7.	Date of Commence of the Contract	01-10-2025

2. You are hereby requested to furnish the following documents within 7 days from the date of this letter.

- Written acceptance of this offer of contract and execution of agreement on 200/- non judicial stamp paper.
- Copies of Permits and Insurance of the vehicles, Driver & Field Officer Biodata and valid license etc.
- Security Deposit of Rs.7,95,000/- equivalent to 5% of the total contract value in the form of Performance of Bank Guarantee (PGB) from any Bank in favour of The Director, IIT Hyderabad" payable at Kandi and valid for a period of 14 months i.e. 30-11-2026, within 20 days from the date of date of this letter.

Kindly acknowledge the receipt of this letter.

Thanking you,

  
Yours sincerely,

కులజ్ఞాచివర్ / Registrar

భారతీయ ప్రौద్యోగికి సంస్థాన హైదరాబాద్

India Institute of Technology Hyderabad

కంది, సంగారెడ్డి-502 284, తెలంగాణ, భారత

Kandi, Sangareddy-502 284, Telangana, India

CC to

- Dr. Munwar Basha, Professor, Dept of Civil Engg.
- Head of Section (Finance & Accounts)

- Chief Security Officer
- Dean (Admin)