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Technical Specifications and Other Terms and Conditions

Annexure A

Item Name: 32 Inch Full Hd Curved Monitor with Resolution 3840x2160 (Qty:2 Nos) With Wireless Mouse ((Qty:1 Nos) & Wireless Keyboard (Qty:1 Nos)

1. Specification for Monitor (Qty: 02 Nos)

- 32 Inch Monitor 3,840 x 2,160 Resolution
- Aspect Ratio: 16:9 | 178° Horizontal and Vertical Viewing Angle
- 3 Years Warranty From Manufacturer

Monitor	Specifications
Display Size	32 inches
Resolution	4K UHD, 3,840 x 2,160
Display Technology	LED
Hardware Interface	HDMI
Viewing Angle	178 degrees
Mounting Type	Table/Wall Mount
HDMI Ports	1
Number Of USB Ports	4
Refresh Rate	60 hertz

2. Specification for Keyboard (Qty: 01 Nos)

Dell-KB740 Compact Multi-Device Wireless Numeric Keyboard, 2.4 GHz, Bluetooth 5.0, Mute, Volume -, Volume +, Adjustable Height.



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3. Specifications for Mouse (Qty: 01 Nos)

Network Connectivity Technology	Bluetooth, USB
Product Features	Adjustable Resolution, Mechanical Scroll Wheel, Wireless
Movement Detection	Laser
Button Quantity	3
Compatible Devices	Laptop, Personal Computer
Mouse Maximum Sensitivity	4E+3 Dots per Inch (4000DPI)

Note: The bidders shall quote for the combination of 2 qty of curved monitor, 1 qty of wireless keyboard & 1 qty of wireless mouse as per the given specifications.



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For any technical guery related to enquiry you may to contact

Dr. Pritha Chatterjee, Department of Civil Engineering,

Email: pritha@ce.iith.ac.in

For Commercial query

Mr. K Ramesh Kumar - Assistant Registrar Email: ar.stores@iith.ac.in
Mr. M. Venkatesh- Sr. Assistant Registrar Email: ar.purchase@iith.ac.in

Ms. D Chanchala Devi- Joint Registrar, Email: hos.snp@iith.ac.in

With CC: office.stores@iith.ac.in



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TERMS AND CONDITIONS

- 1. Delivery period: Material should be delivered and installed within **30 days** from the date of issue of purchase order. The offered delivery period shall have to be strictly adhered to in case an order is placed.
- 2. Price The price quoted shall be considered firm and no price escalation will be permitted. The price criteria should be on F.O.R., IIT Hyd. Govt. Levies if any, shall be paid at actual rates applicable on the date of delivery. Rates should be quoted accordingly, giving the basic price and taxes if any.
- 3. Payment: **No advance payments are allowed under any circumstances**. 90% Payment will be made against Installation, commissioning & acceptance by IIT Hyd and balance 10% payment will be released after submission of the performance bank guarantee for the value 3% of the order value valid for a period 60 days plus warranty period .
- 4. Security Deposit: (Not applicable)
- Within fifteen (15) days of the award of contract, the vendor shall furnish a Security Deposit amounting to 5% of the purchase order value in the form of Demand Draft/Bank Guarantee (from scheduled Bank only) favoring the Director, IIT Hyd. The said payment shall be notified to our Banker SBI through SFMS (Structured Financial Messaging System). The bank account details are mentioned as follows.

For Online Payment of EMD/Security deposit: The EMD/Security deposit Fees can also be paid online, the bank details are as follows:

Name of the Bank & IIT Hyderabad	Account Number	IFSC CODE	Branch code
SBI	30412797764	SBIN0014182	14182

- i. The Security Deposit will be encashed/claimed by IITH if the vendor fails to execute the order.
- ii. The Security Deposit should be valid for a warranty period + 60 days, as the same will be extendable as Performance Bank Guarantee. Hence while preparing the BG, the delivery period and installation and warranty + 60 days needs to be accounted for to cover the BG validity period.
- iii. This Security Deposit will be refunded to the vendor only on satisfactory completion of all contractual obligations including warranty as per this Tender and Purchase Order issued against this Tender.



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iv. Bank Guarantee wherever mentioned in this document may be read as "Bank Guarantee from any Scheduled Bank" only.

5. Earnest Money Deposit (EMD) (Not applicable)

- i. The tender documents must be accompanied by Earnest Money Deposit (EMD) of Rs.0/- in the form of Insurance Surety Bonds/Account Payee/Demand Draft/ Fixed Deposit Receipt/Banker's Cheque/ Bank guarantee from any commercial Banks on any Scheduled/Nationalized Bank in favor of the Director, Indian Institute of Technology Hyderabad.
- ii. The original document (other than MSME/NSIC) should be posted/couriered/given in person to the Stores & Purchase Section of IIT Hyd on or before opening of Technical Bid. In case of non-receipt of original document before the due date of opening of technical bid, the uploaded bid will be summarily rejected.

Note: If in the view of bidder, any exemption / relaxation is applicable to them from any of the eligibility requirements, under any Rules / Guidelines/ Directives of Government of India, bidder may submit their claim for the applicable exemption /relaxation, quoting the valid Rule/Guidelines/ Directives with a copy of such notification. In this case the bidder must submit necessary and sufficient documents along with the technical bid, in support of their claim. The relevant and valid certificates in support of claim of exemption must be submitted along with the Technical Bid.

- 6. **Performance Bank Guarantee:** The **5%** Security Deposit which is mentioned above will be extended as Performance Bank Guarantee for a period of warranty period.
- 7. Warranty & Maintenance contract: The supplier shall warranty equipment/material, system components for a minimum period as mentioned above following satisfactory installation and commissioning. The defects, if any, during the guarantee/warrantee period are to be rectified free of charge by arranging free replacement wherever necessary. All expenditure, including government levies on account of the replacement are to be borne by the supplier/agent.
- 8. Installation & Testing: The installation shall be completed within a week from the date of intimation regarding the arrival of the equipment in the Institute. The installed system shall be performance tested at our premises in accordance with the manufacturer's/supplier's recommendation/specifications. Tests shall demonstrate the proper operation of the instrument and all components.



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9. The Technical Committee will examine all the technical aspects of the bids received. Further, the Technical Committee may seek additional information from the existing users at IIT Hyd or from other Institutes, these feedbacks will be considered for technical evaluation, the bidders will also be called for technical presentations if it is required so.

10. Bid Opening and Evaluation Process:

- a. Technical Bids will be opened as per the Date Schedule & Time.
- b. Financial Bids/Commercial Bids of the eligible bidders will be opened on a later date. The date and time for opening of Financial Bids /Commercial will be announced later.
- c. Bids would be summarily rejected if tender is submitted other than through online portal. The Bid is to be submitted within the stipulated date / time.

Technical Committee

- (i) On the due date the technical bids will be opened and referred to a duly constituted technical committee which is duly constituted. The committee will go through the technical aspects of the tender and recommend shortlisted firms. The recommendation of the technical committee is final and binding on all the parties.
- (ii) The technical evaluation will be an assessment of the Technical Bid. IIT Hyd representatives will proceed through a detailed evaluation of the Technical Bids as defined in Chapter I (Schedule of requirements, specifications and allied technical details), in order to determine whether they are substantially responsive to the requirements set forth in the tender. In order to reach such a determination, IIT Hyd will examine the information supplied by the BIDDERs, and shall evaluate the same as per the specifications mentioned in this tender.
- (iii) The technical committee may formulate evaluation criteria in addition to the specifications and requirements indicated in the tender, in the interest of IIT Hyd and these criteria/recommendation will also form as a part of short-listing of the firms.
- (iv) The Technical Committee will examine all the Technical aspects of the bids received. Further, the Technical Committee may seek additional information from the existing users at IIT Hyd or from other Institutes, these feedbacks will be considered for technical evaluation, the bidders will also be called for technical presentations if it is required so. The bidder will have to provide the details/any additional documents as and when sought by the Technical committee.



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- (v) The information received, and the bids already submitted together will be examined with reference to the tendered specifications and evaluation is made by the Technical Committee.
- (vi) After the technical evaluation is completed and approved, IIT Hyd shall inform to the BIDDERs whose bids have been rejected technically with the reasons for rejection.
- (vii) The successful BIDDERs will be informed regarding the date and time of Commercial bid opening.
- (viii) In the event of seeking any clarification from various BIDDERs by IIT Hyd, the BIDDERs are required to furnish only technical clarifications that are asked for. No amendment to the commercial bid will be entertained at that stage. In case if a BIDDER fails to quote for a particular item it amounts to non-compliance and hence such bid will not be considered for further evaluation. Further during this process if any BIDDER indicates the price during the clarification such bids also will not be considered for further evaluation.
- 11. The Director, IIT Hyd reserves the right to accept the offer in full or in parts or reject it summarily or partly.
- 12. Kindly furnish your PAN & GST Number etc. in your quotation for our records.
- 13. Institute reserves the right to cancel the bidding process at any stage.
- 14. **Requirement of registration:** Vide Ministry of Finance OM No. 6/18/2019-PPD dated 23rd July 2020.
 - a. Any bidder from a country sharing a land border with India will be eligible to bid in this tender only if the bidder is registered with the Department for Promotion of Industry and Internal Trade (DPIIT).
 - b. "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.
 - c. "Bidder from a country which shares a land border with India" for the purpose of this Order means:
 - i. An entity incorporated, established or registered in such a country; or



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- ii. A subsidiary of an entity incorporated, established or registered in such a country; or
- iii. An entity substantially controlled through entities incorporated, established or registered in such a country; or
- iv. An entity whose beneficial owner is situated in such a country; or
- v. An Indian (or other) agent of such an entity; or
- vi. A natural person who is a citizen of such a country; or
- vii. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above
- ii. For details about registration procedures please visit the above mentioned OM. Mandatory documentary evidence regarding the bidder's registration with DPIIT is to be submitted along with the tender, failing which the tender shall be liable for rejection. Bidders are also requested to submit the Model Certificates **as per Annexure** for this tender as mentioned in the Ministry of Finance OM No. 6/18/2019-PPD dated 23rd July 2020.

15. Public Procurement (Preference to Make in India), Order 2017:

- i. IIT Hyd shall compare all substantially responsive bids to determine the lowest valuated bid. This Institute is following and abide with the Public Procurement (Preference to Make in India), Order 2017, DIPP, MoCI Order No. P-45021/2/2017-B.E.II dated 15th June 2017 and its subsequent amendments. Accordingly preference will be given to the Make in India products while evaluating the bids, however, it is the sole responsibility of the bidder(s) to specify the product quoted by them is of Make in India product along with respective documentary evidence as stipulated in the aforesaid order in the technical bid itself.
- ii. As per the above order and its subsequent amendments "Local Content" means the amount of value added in India which shall be value of the item procured (excluding net domestic indirect taxes) minus the value of the imported content in the item (including all the custom duties) as a proportion of the total value, in percent. Accordingly the suppliers will be classified in following categories.
 - 1. Class I local Supplier has local content minimum 50%
 - 2. Class II local Supplier has local content minimum 20%
- b. **Verification of Local Content**: The Class I Local Supplier /Class II Local Supplier at the time of bidding shall be required to indicate the percentage of local content and provide self-certification as per **Annexure** that the items offered meet the local content requirement. The details of the location(s) at which the local value addition is made also needs to be specified.



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The bidders can be debarred for a period of up to two years as, per Rule 151(iii) of GFR 2017, in case of false declaration.

Complaint Redressal Mechanism:

In case any complaint received by the procuring agency or the concerned Ministry/Department against the claim of a bidder regarding local content/domestic value addition in a product, the same shall be referred to competent authority at IITH or the relevant Ministry.

The bidder against whom the complaint is received shall be required to furnish the necessary documentation in support of the domestic value addition claimed in the product to authority. If no information is furnished by the bidder, such laboratories may take further necessary action, to establish the bonafides of the claim

A complaint fee of Rs. 2 lakh or 1% of the value of the domestically manufactured products being procured (subject to a maximum of Rs.5 lakh), whichever is higher, to be paid by Demand Draft to be deposited with Procuring Institute. In case, the complaint is found to be incorrect, the complaint fee shall be forfeited. In case, the complaint is upheld and found to be substantially correct, deposited fee of the complainant would be refunded without any interest.

False declarations will be in breach of the Code of Integrity under Rule 175 (1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

16. **Note for MSME/NSIC/Start up Bidder:** If in the view of bidder, any exemption / relaxation is applicable to them from any of the eligibility requirements, under any Rules / Guidelines/ Directives of Government of India, bidder may submit their claim for the applicable exemption /relaxation, quoting the valid Rule/Guidelines/ Directives with a copy of such notification. In this case the bidder must submit necessary and sufficient documents along with the technical bid, in support of their claim. The relevant and valid certificates in support of claim of exemption must be submitted along with the Technical Bid.

These exemptions /relaxations are meant for procurement of only goods produced and services rendered by MSEs. Traders/ distributors/ sole agent/ Works Contract are excluded from the purview of the policy.

This Bid is also governed by latest General terms and conditions as per GeM



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ANNEXURE-B

FORMAT OF COMPLIANCE STATEMENT OF SPECIFICATIONS

1	2	3	4	5	6
S. N.	Name of specifications/part / Accessories of tender enquiry As per Annexure A of the Tender Document.	quoted Model/ Item	Compliance Whether "YES" Or "NO"	Deviation, if any, to be indicated in unambiguous terms	Whether the compliance / deviation is clearly mentioned in technical leaflet/ literature
1					
2					
3					
n					

NOTE: The bidder should also submit the Brochure with technical details of the product supporting the compliance statement.



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ANNEXURE - C

UNPRICED TECHNICAL BID (Bidder should provide the following details on Letter head)

Quotation No:			Date:			
Name of t	he Bidder	Bidder GeM bid No				
Sr.No	Item Description	Country of Origin	Make & Model	HSN Code	GST %	Qty
1						
2						
3						
n						

Other Terms & Conditions

1	Payment terms	:
2	Delivery Period from the date of Issue of PO	:
3	Warranty	:
4	Any other additional terms	:



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ANNEXURE - D

MANUFACTURER'S AUTHORIZATION & WARRANTY SUPPORT DECLARATION

(ON OEMs Letter head)

	Date:
Tender No / GeM bid no:	
To The Director, Indian Institute of Technology Hyderabad, Kandi, Hyderabad – 502 284	
We, [name of Manufacturer], who are manufactured] having factories at [insert full addres authorize [insert complete name of Bidder] to submit following goods, manufactured by us [insert name as subsequently negotiate and sign the contract. We hereby extend our full guarantee, warranty, avail accordance with the Terms and Conditions of Contral above firm.	is of Manufacturer's factories], do hereby it a bid the purpose of which is to provide the and or brief description of the goods], and to lability of spare parts and AMC support in
Authorized representative of the Manufacturer	Authorized representative Bidder
Signature: Name:	Signature:
Address:	Address:
Mobile No:	Mobile No:
Email ID:	Email ID:



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ANNEXURE E

<u>Declaration for Local Content (on OEM's Letter Head)</u>

(To be given on Company Letter Head - For tender value below Rs.10 Crores) (To be given by Statutory Auditor/Cost Auditor/Cost Accountant/CA for tender value above Rs.10 Crores)

Date:
To,
The Director,
Indian Institute of Technology Hyderabad,
Kandi, Sangareddy- 502284
Sub: Declaration of Local content
Tender Reference No:
Name of Tender / Work:
Traine of Tender / Work.
1. Country of Origin of Goods being offered:
2. We hereby declare that items offered has% local content (Please provide exact %) .
3. Details of location at which local value addition will be made / made: (Complete address
to be mentioned)

"Local Content" means the amount of value added in India which shall, be the total value of the item being offered minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.

"*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law."

Yours Faithfully, (Signature of the Bidder/OEM, with Official Seal)



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ANNEXURE F

CERTIFICATE BY BIDDER- DPIIT REGISTRATION

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, / if from such a county, has been registered with the Competent Authority (copy of the Registration Certificate enclosed). I hereby certify that his bidder fulfils all requirements in this regard and is eligible to be considered.

Signature with Date and Stamp Of the Bidder



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ANNEXURE G

DECLARATION REGARDING CLEAN TRACK/NO LEGAL ACTION

(to be provided on lett	er head of the firm)
	is neither blacklisted by any nstitute nor any criminal case registered / pending in India.
I also certify that the above information is true a	nd correct in any every respect and in any case at a rided above are incorrect, any contract given to the
OR	
	was blacklisted byyears/months at the Institute Level/ All Indian
Level.	
Date:	Authorized Signatory
	Name:
Place:	Designation:
	Contact No.:



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ANNEXURE -H

BIDDER INFORMATION FORM

Company Name	:	
Registration Number	:	
Manufacturer /Distribu	tor for the quoted product :	
Registered Address : _		
– Name of Partners /Dire	ctor:	
Postal Code :		
Company's Establishme	ent Year :	
Company's Nature of Bu	asiness :	
Company's Legal Status	1) Limited Company	
(tick on appropriate op	tion) 2) Undertaking	
	3) Joint Venture	
	4) Partnership	
Commons Cotogoms	5) Others (In case of Others please specify)	
Company Category	 Micro Unit as per MSME Small Unit as per MSME 	
	3) Medium Unit as per MSME	
	4) Ancillary Unit	
	5) SSI	
	6) Others (In case of Others please specify)	



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CONTACT DETAI	LS	
Contact Name:		
Email Id :		
Designation :		
Phone No :(_)	
Mobile No :		
BANK DETAILS		
Name of Beneficia	ry:	
A/c. No. CC/CD/S	B/OD:	 _
Name of Bank	:	
IFSC NO. (Bank)	:	
Branch Address a	nd Branch Code: _	
Other Details		
Vendor's PAN No.		
Vendor's GST		
GeM Registration	no	



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ANNEXURE - I

PREVIOUS SUPPLY ORDER LIST FORMAT

Order placed by {Full address of Purchaser]	Order No. and Date	Description and quantity of ordered equipment	Value of order	Contact Person along with Telephone no., Fax no. and e-mail address.



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ANNEXURE - J

ACCEPTANCE OF TENDER TERMS (To be given on Company Letter Head)

Date: DD/MM/YYYY

(Signature of the Bidder, with Official Seal)



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ANNEXURE – K

NO RELATIONSHIP CERTIFICATE

(On Company Letterhead)

- 1. I/We hereby certify that I/We* am/are* related/not related (*) to any officer of IIT Hyderabad. (If related provide the details of the employee)
- 2. I/We* am/are* aware that, if the facts subsequently proved to be false, my/our* contract will be rescinded with forfeiture of E.M.D and security deposit and I/We* shall be liable to make good the loss or damage resulting from such cancellation.
- 3. I/We also note that non-submission of this certificate will render my / our tender liable for rejection.

Date:	Authorized Signatory
	Name:
Place:	Designation:
	Contact No :



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ANNEXURE -L

BANK GUARANTEE FORMAT FOR EARNEST MONEY DEPOSIT

То						
Indian Ins	stitute of Te	echnology Hyderab	ad.			
Kandi, Sar	ngareddy 5	02284				
WHEREAS	S		Name of Bidder)	(hereinafter	called "the	Bidder" has
submitted	l its Bid	dated	(Date) for the	execution of	? (Name of
			:			
			r called the "Employ			
			at we,(name			
			having its Head (
			after called "the Bar			
	e made to	the said Employer	t, the Bank binds it	self, its succes	ssors and ass	igns by these
presents;						
THE COM	DIENON C.	1 . 11				
		this obligation is:				
			mends their offer	of empanelm	ent before f	inalization of
en	npanelmen	it by the employer,				
We under	rtake to pa	y to the Employer	up to the above a	mount upon	receipt of his	first written
			to substantiate his d			
			imed by him is due t	-		
condition			inica by min to due t		o the occurre	iree cire above
Condition	•					
Notwithet	anding any	thing contained he	roin			
NOUVILIIS	anung any	diffing contained ne	er erri			
i.	Our liah	aility under this	Bank Guarantee s	hall not evo	eed Rs	(Runees
1.		mity under this		man not exe	cca 1(3	(Nupces
ii.			ould be valid six m	onths from t	he date of is	sue of BG) is
		toan				
iii.	•		guaranteed amoun	t or any part	thereof und	er this Bank
			you serve upon us			
		5	period of guarante			
	claim per	•	. 0		(-	, - F
	_					
Da	ated	day of	20			



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ANNEXURE - M

FORMAT FOR PERFORMANCE BANK GUARANTEE

To Indian Institute of Technology Hyderabad. Kandi, Sangareddy 502284

Dear Sirs,

in consideration of the indian institute of Technology Hyderabad (hereinafter referred to as the
"Buyer" which expression shall unless excluded by or repugnant to the context or meaning thereof,
include its successors administrators and assigns) having issued to (Name of the
seller) with its Registered / Head Office at (hereinafter referred to as the "Seller"
which expression shall unless excluded by or repugnant to the context or meaning thereof, include its
successors, administrators, executors and assigns) an order bearing Purchase Order No.
dated and the same having been unequivocally accepted by the seller
resulting into a Contract between the buyer and the seller for supply of, more
fully described in the said Purchase Order and the buyer in terms of one of the provisions of the said
Purchase Order and whereas the Seller has undertaken to produce a Bank Guarantee amounting to Rs.
to the Buyers.
We, the bank hereby expressly, irrevocably and unreservedly
undertake the guarantee as Principal obligators on behalf of the SELLER that, in the event that the BUYER
declares to us that the amount claimed is due by way of loss or damage caused to or would be caused or
suffered by the BUYER by reason of breach/failure to perform by the said SELLER of any of the terms and
conditions in the contract related to the Performance and Warranty clauses, we will pay you, on demand
and without demur, all and any sum up to (5% of the contract value) Rs only at any one
and without demur, all and any sum up to (5% of the contract value) Rs only at any one instance under this Guarantee. Your written demand shall be conclusive evidence to us that such
instance under this Guarantee. Your written demand shall be conclusive evidence to us that such

We shall not be discharged or released from the undertaking and guarantee by any arrangements, variations made between you and the SELLER, indulgence to the SELLER by you, or by any alterations in the obligations of the SELLER or by any forbearance whether as to payment, time performance or otherwise.



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We further agree that any such demand made by the BUYER on the Bank shall be conclusive, binding, absolute and unequivocal notwithstanding any difference or dispute or controversy that may exist or arise between you and the Seller or any other person.

In no case shall the amount of this guarantee be increased.

		_	
	is Performance-cum-Warranty period i.e. upto		remain valid for a period until 60 days beyon
beneficiary breach/fail performan the Guarar drawings u	y to draw the amount up lure to perform by the Sel ce and warranty clause. No ntee by the buyer shall not	oto Rs. Ier of any of the ter twithstanding anythic exceed 5% of the tot are allowed within the	issuing bank hereby irrevocably authorizes the (5% of the total contract value) forms and conditions of the contract related to the major mentioned herein, the total drawings under tall contract value. Partial drawing and multiple cumulative amount and subject to each such
constitutio	n of the Bank or in the co	onstitution of M/s	d shall not be discharged by any change in th We undertake not t vious consent of BUYER in writing.
Notwithsta	anding anything contained h	nerein above:	
a)	Our liability under (Rupees		
b)	This Bank Guarantee shall period of the contact i.e.	ll remain valid until 2 upto	2 months from the date of expiry of warrant (mention the date) which is 2 month shall cease to be valid after
c)	irrespective whether the O	Original Bank Guaran anteed amount or an upon us a written c	atee is returned to us nor not. By part thereof under this Bank Guarantee on demand or a claim in writing on or befor
	Dated the	day of	(month and year)
	Place		
	Signed and delivered by _		(name of the bank) nrough its authorized signatory
		• •	5