



**INDIAN INSTITUTE OF TECHNOLOGY HYDERABAD**  
**Kandi, Sangareddy - 502 285**  
**Phone: (040) 2301 6033,7061; Fax: (040) 2301 6032**

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Tender No.: IITH/Admin/189/Beauty Parlor/2020

Date: 31.01.2020

Sealed quotations are invited for setting up a Unisex Beauty Parlor/Salon at IIT Hyderabad (Kandi campus). The contract will be initially for a period of one year, extendable for another two years on satisfactory performance of the contractor. Interested parties may send their quotations in a sealed envelope in **single bid format** so as to reach the following address **on or before 12:00 Noon on 24<sup>th</sup> February 2020**.

The Registrar  
IIT Hyderabad  
Kandi, Dist. Sangareddy (Telangana) Pin - 502285

2. **The bids will be opened at 3.00 p.m. on 24/02/2020 in Room No.222-B, Academic Block-A, in IITH Kandi Campus.** The bidders or their authorized representatives may be present at the time of opening of bids. However, the bids will be opened on scheduled date and time even if the bidders or their representatives are not present.

3. The bidder shall quote the rent he/she intends to pay to IITH (as per format attached in Part-III). Whoever offers the highest rent to the Institute and fulfills all the terms and conditions of this Tender document, will be selected for award of the contract, provided that all the requisite documents are furnished and all the following conditions are met.

4. **Earnest money of INR 5,000/-** by the way of a Demand Draft/Banker's cheque (in favor of The Director, IIT Hyderabad and payable at Hyderabad) should be deposited by the parties participating in the bidding process, which will be refunded after award of the contract to the unsuccessful bidders.

5. IITH reserves the right to accept or reject any or all tenders without assigning any reason thereof. The Institute will not be responsible for any loss or postal delays of the document in transit.

**Terms and conditions: -**

a) The successful bidder will have to put sufficient number of chairs in the beauty parlor/salon, which can be increased based on requirement.

- b) The rates (given in attached table at Part-I) shall remain fixed during the period of contract.
- c) If available, the bidder shall enclose copies of the Registration Certificate in respect of Labour License, PF, ESI, Service Tax/GST, Experience Certificate, along with copy of the latest Income Tax returns for Beauty Parlor/salon.
- d) The bidder is advised to clearly understand the working of the beauty parlor/salon and content of the work involved before submitting quotation.
- e) The bidder shall submit his tender document duly signed by him on each page.
- f) **The bidder must visit the site and gather a clear idea about the allotted space before submitting the quotation.** Appx. 1005 sq.ft. of area is allotted for setting up of the Unisex Beauty Parlor/Salon. The reserve license fee for this space is **Rs.21,560/- (Rupees twenty one thousand five hundred sixty only)**. Bids offering less than the reserve license fee will be summarily rejected. The bidder shall not make any additions or alterations in the allotted premises during the period of contract. 040-2301 7061 can be contacted for clarification on site related queries.
- g) The successful bidder shall complete the work of setting up the Unisex Beauty Parlor/Salon within 20 days from the award of contract.
- h) The IITH shall have the right to review the working of this License from time to time and if at any time it is found that the bidder has failed to fulfill any of the conditions of this License or that his working is unsatisfactory, IITH may terminate this License after giving one-month notice, but no such notice will be necessary if the License is terminated on the grounds of serious misconduct or any other act as the IITH may deem fit to do so.
- i) The Bidder shall not transfer or assign any part of his interest in this License and that the (Period of this) License shall also be liable to be terminated by death or insolvency of the bidder before the expiry of the period of this License.
- j) Water charges, Electricity charges and telephone charges levied upon scheduled premises shall be borne exclusively by the bidder and the proof of payment of charges and taxes shall be submitted to the IITH Admin office.
- k) **The bidder shall have to pay GST (as applicable) on the license fee.**
- l) The service hours in the beauty parlor/salon shall be from 08.00 am to 08.00 pm daily which may be modified by IITH if and when considered necessary.
- m) The bidder shall display the approved rates prominently in the Beauty Parlor/Salon.
- n) IITH will not provide any equipment and infrastructure. The bidder will have to accept the premises allotted for the purpose on as-is-where-is basis.

- o) The bidder and his staff will make their own residential arrangement outside the premises of the IITH. No one will be granted permission to stay in the beauty parlor/salon during night or during non-functional hours.
- p) Except students and staffs, outsiders are strictly not allowed to take Beauty Parlor/salon's facilities.
- q) Within one week of award of the contract, the bidder shall pay a sum of **Rs.75,000/- as Security Deposit**, which will be refunded, without any interest thereof, at the end of the contract after adjusting the amount of any damage caused to the premises by any omission or discrepancy on the part of the Bidder or his employee. However, if the bidder fails to serve during the given tenure the entire amount of security deposit will be forfeited.
- r) If in the opinion of the IITH authorities, the performance of any of the persons deployed is not satisfactory or he/she is not amenable to discipline or their behavior is not conducive to retain them for the work, he/she should be replaced immediately.
- s) The staff should be able to speak **Telugu and English/Hindi**.
- t) The Bidder and his staff shall remain polite and well behaved with the students, faculty, staff and the guests of IIT Hyderabad. If it is found to the contrary, the contract can be terminated without any notice.
- u) The bidder will have to register all his employees who will be working in the beauty parlor/salon along with a copy of their photographs, residential details for clearance by the IITH security.
- v) The bidder shall be responsible for the clearing of dustbins for maintaining proper hygiene.
- w) The bidder shall carry the Identity Card/Gate Pass issued by IITH at all time while they are in the IITH premises and shall maintain proper dress codes, as approved by the IITH.
- x) The bidder will have to ensure that the employees are in clean uniform and maintain personal hygiene and discipline in the campus.
- y) Proper monitoring and safe keeping of items will be done by the bidder, IITH will not be responsible for any theft in the Beauty Parlor/salon.
- z) Bidder shall not employ any child worker.
- aa) The bidder should always maintain a feedback book. The monitoring committee of the institute will frequently go through the book. Failure to produce the same will be taken seriously and a fine will be imposed.
- bb) The bidder must keep required change and must not use toffee, chocolate or any other item in lieu of change.
- cc) The bidder shall not be an employee or a close relative (including son, daughter, and siblings of self or spouse) of any employee of IIT Hyderabad or any other central/state

government organization. **The bidder must submit a declaration to this effect on a judicial stamp.**

- dd) Any deviation from the above terms and conditions even after initial warnings will attract an appropriate monetary penalty as deemed fit by the Institute authorities.
- ee) Further, the license fee quoted by the bidder shall be payable together applicable GST on or before 7<sup>th</sup> day of every English calendar month, failing which a fine of Rs.500/- will be charged for each day of delay.
- ff) The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealing/processing. Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Hyderabad, Telangana, India only.
- gg) The Arbitration shall be held in accordance with the provisions of Arbitration and Conciliation Act 1996 and the venue of arbitration shall be at Hyderabad. The decision of the Arbitrator shall be final and binding on both the parties.
- hh) Force Majeure: Any delay due to Force Majeure will not be attributable to the Service provider. Force Majeure events shall mean one or more of the following acts or events: Acts of God or events beyond the reasonable control of the Affected Party which could not reasonably have been expected to occur, exceptionally adverse weather conditions, lightning, earthquake, cyclone, flood, volcanic eruption or fire or landslide; Radioactive contamination or ionizing radiation; Strikes or boycotts (other than those involving the Vendor or its employees/representatives or attributable to any act or omission of any of them) interrupting supplies and services of the Contract for a period exceeding a continuous period of 7 (seven) days; An act of war (whether declared or undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo, riot, insurrection, terrorist or military action, civil commotion or politically motivated sabotage which prevents rendering of supplies or specified services by the service provider for a period exceeding a continuous period of 7 (seven) days.
- ii) Jurisdiction: This Agreement including all matter connected with this Agreement, shall be governed by the laws of India (both substantive and procedural) for the time being in force and shall be subject to executive jurisdiction of the Indian Courts at Hyderabad.

**Deputy Registrar(Admin)**

**PART-I****(To be submitted along with the Bid)**

<b>FOR LADIES</b>		
<b>Type of Service</b>		<b>Rate</b>
HAIR CUTS/DRESSING	LADIES HAIRCUT - BASIC	100
	LADIES HAIRCUT - STYLISH	150
	BLOWDRY	300
	CURLS BLOW DRY	450
	SHAMPOO & CONDITIONER BASIC	150/200/250
	SHAMPOO & CONDITIONER PREMIUM (S/M/L)	250/300/350
	HAIR IRONING	500/600/700
	IRON CURLS	600/700/800
	COLLER SET (S/M/L)	600/700/800
	HENNA	150
DE-TAN	UPPER LIP	40
	UNDER ARM	100
	FEET	150
	FACE & NECK	200
	HALF ARMS	200
	FULL ARMS	250
	HALF LEGS	300
	FULL LEGS	350
BODY TREATMENT	FULL BODY	750
	COCOA BUTTER MASSAGE	1000
	AROMA OIL	1000
	BODY POLISHING	900
	BODY WIPE	1000
CLASSIC WAXING	STEAM BATH	150
	FULL ARMS	200
	HALF ARMS	100
	FULL LEGS	300
	HALF LEGS	200
	UNDER ARMS	50
	FULL FRONT WAXING	450

	FULL BACK WAXING	250
	CHIN	30
	UPPER LIP	30
	FACE	100
	FULL BODY	750
	BIKNI LINNING	250
FLAVOUR WAX	FULL ARMS	250
	HALF ARMS	150
	FULL LEGS	350
	HALF LEGS	250
	UNDER ARMS	70
	FULL BODY WAX	500
	FULL BODY FRONT WAX	300
	FULL BODY BACK WAX	300
	CHIN	40
	UPPER LIP	40
	FACE	150
	FULL BODY	900
EYEBROWS	EYEBROWS	25
	UPPER LIP	25
	LOWER LIP	25
	FOREHEAD	30
	CHIN & NECK	30
	FULL FACE	90
MANICURE	CLASSIC	200
	COCOA BUTTER	300
	DEXY	450
	CITRIUS SPA	700
	ICE-CREAM	800
PEDICURE	CLASSIC	250
	COCOA BUTTER	350
	DEXY	500
	CITRIUS SPA	750
	ICE-CREAM	850
	HEAL PEAL TREATMETN	900
	NAIL POLISH	60

MAKE-UP(incl. eyebrows, full face & neck detan & basic make up)	CLASSIC MAKE-UP	300
	SAREE DRIPPING	80
MEHENDI	HALF ARMS	250
	FULL ARMS	500
	HALF FEET	300
<b>FOR GENTS</b>		
HAIR CUT	BASIC CUT	120
	FANCY HAIR CUT	250
	HEAD SHAVING/TONSURING	75
	HAIR DYE WITH CUTTING	300
	HEAD MASSAGE	100
SHAVING	FULL SHAVING	50
	TRIMMING	40

**Note:** The Bidder may submit the list of other services, if any, offered by him together with rate for each on a separate sheet duly signed by him/her.

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Dated: 31.01.2020

**PART II**

**ACCEPTANCE BY THE TENDERER**  
**(To be submitted along with the Bid)**

To

The Director  
IIT Hyderabad  
Kandi, Sangareddy-502285

I/We agree to abide by **Notice Inviting Tender** and **SCOPE OF WORK AND GENERAL TERMS & CONDITIONS** or such portions thereof as you may specify in the Acceptance of Tender at the prices given in the said schedule in accordance with the above condition and the General and special conditions governing the Contract enclosed here to on receipt of order for the same.

I/We agree to hold this offer open until 90 days and shall be bound by a communication of acceptance dispatched within the period specified above.

I/We agree to all the terms and conditions of the Tender. I/We declare that all the information given above are true to my knowledge any false information given therein shall render me disqualified and my contract may be terminated on account of that.

**Sign of Tenderer with office stamp**  
**Address:**

**Telephone No.:**

**Email ID:**

**Station:**

**Date:**



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**PART-III**

Tender for Unisex Beauty Parlor/salon at IIT Hyderabad (Kandi Campus)

Date:

To

The Director  
IIT Hyderabad

Sir,

I/We herein submit my/our tender for Beauty Parlor/salon at IIT Hyderabad (Kandi Campus). I/We have read the tender document and agree to all the terms and conditions of contract mentioned in the Tender document.

The rent I/We offer to pay to the IIT Hyderabad for the premises allotted to us is Rs..... (Rupees.....) per month.  
**(Please mention the amount in figures and in words).**

Yours faithfully,

( )

Name and signature of the Tenderer:

**Address:**

**Contact No.:**

**Email ID:**