

## OPEN TENDER -CLASS I & II LOCAL SUPPLIER.

Open Tender No: IITH/CSE/SATHYA PERI/2021/O/T366

Date: 16/08/2021

Indian Institute of Technology Hyderabad invites online bids (e-tender) in Single Bid ( Technical + Financial) System , from Original Equipment Manufacturer (OEM) /Authorized distributors/Authorized dealers for the following item

Item Description	Qty
Item Name: Azure Cloud Services	As per the Annexure A
Annexures: Technical Specifications as per Annexure A Compliance Statement as per Annexure B Bill of Material as per Annexure C Manufacturer authorization as per Annexure D DPIIT Registration Certificate as per Annexure E Declaration for Local Content as per Annexure F Bidder Information Sheet as per Annexure G	

The Tender Document can be downloaded from <https://mhrd.euniwizarde.com> OR Institute website-  
<https://iith.ac.in/tenders>

The bid is to be submitted online only through the E-procurement portal of <https://mhrd.euniwizarde.com> up to the last date and time of submission of tender.

### Schedule of Dates

Sr.No	Particulars	Date	Time
1	Date of Online Publication/Download of Tender	16/08/2021	14:00 hrs
2	Bid Submission Start Date	16/08/2021	14:10 hrs
3	Bid Submission Close Date	09/09/2021	11:00 hrs
4	Opening of Bids	09/09/2021	11:10 hrs

No manual bids will be accepted. All quotation should be submitted online through E-procurement portal of <https://mhrd.euniwizarde.com>

Any queries relating to the process of online bid submission or queries relating to e-tender Portal in general may be directed to the Helpdesk Support - Phone No. 011-49606060. Mail id: - [helpdeskeuniwizarde@gmail.com](mailto:helpdeskeuniwizarde@gmail.com)

## **INSTRUCTIONS FOR ONLINE BID SUBMISSION**

The Tender Document can be downloaded from <https://mhrd.euniwizarde.com> OR Institute website- <https://iith.ac.in/tenders>.

The bidders are required to submit soft copies of their bids electronically on the <https://mhrd.euniwizarde.com> using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the Portal, prepare their bids in accordance with the requirements and submitting their bids online.

More information useful for submitting online bids may be obtained at: <https://mhrd.euniwizarde.com>

### **GUIDELINES FOR REGISTRATION:**

1. Bidders are required to enrol on the e-Procurement Portal with clicking on the link “Online Bidder Enrolment ” on the e-tender Portal by paying the Registration fee of Rs.2000/- +Applicable GST.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidders.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile. Or bidders can contact help desk for getting the DSC.
5. Only valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID /password and the password of the DSC / e-Token.
7. The scanned copies of all original documents should be uploaded in pdf format on portal <https://mhrd.euniwizarde.com>
8. After completion of registration payment, bidders need to send their acknowledgement copy on help desk mail id [helpdeskeuniwizarde@gmail.com](mailto:helpdeskeuniwizarde@gmail.com) for activation of their account.

## SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the e-tender Portal, to facilitate bidders to search active tenders by several parameters.
2. Once the bidders have selected the tenders they are interested in, you can pay the form fee and processing fee (NOT REFUNDABLE) by net-banking / Debit / Credit card then you may download the required documents / tender schedules, Bid documents etc. Once you pay both fee tenders will be moved to the respective 'requested' Tab. This would enable the e- tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.

## PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF formats. Bid Original documents may be scanned with 100 dpi with Colour option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, GST, Annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Documents" available to them to upload such documents.
5. These documents may be directly submitted from the "My Documents" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

## SUBMISSION OF BIDS

1. Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document as a token of acceptance of the terms and conditions laid down by IIT Hyderabad.
3. Bidder has to select the payment option as "e-payment" to pay the tender fee / EMD as applicable and enter details of the instrument.

4. In case of Bank Guarantee (BG) bidder should prepare the BG as per the instructions specified in the tender document. The BG in original should be posted/couriered/given in person to the concerned official of IIT Hyd before the Online Opening of Technical Bid. In case of non-receipt of BG in original by the said time, the uploaded bid will be summarily rejected.
5. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white Colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
6. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
7. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. Upon the successful and timely submission of bid click "Complete" (i.e. after Clicking "Submit" in the portal <https://mhrd.euniwizarde.com>), the portal will give a successful Tender submission acknowledgement & a bid summary will be displayed with the unique id and date & time of submission of the bid with all other relevant details.
9. The tender summary has to be printed and kept as an acknowledgement of the submission of the tender. This acknowledgement may be used as an entry pass for any bid opening meetings.

**For any clarification in using <https://mhrd.euniwizarde.com>**

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to e-tender Portal in general may be directed to the Helpdesk Support.

Please feel free to contact euniwizard helpdesk (as given below) for any query related to etendering -  
Phone No. 011-49606060. Mail id: - [helpdeskeuniwizarde@gmail.com](mailto:helpdeskeuniwizarde@gmail.com)/ Mr.Vijay - 08448288989/Mr.Gagan-8448288987

## **TERMS & CONDITIONS**

1. It may kindly be noted that your bid should:

a) Single Part

2. The acceptance of the quotation will rest with the competent authority, who does not bind himself to accept the lowest quotation and reserves the right to himself to reject, or partially accept any or all the quotations received without assigning any reason.

3. Price quoted should be as per the BoQ and valid for a minimum period of 60 days from the date of opening of the quotation. The rate quoted should be free delivery at IITH Stores, Kandi 502284 .

4. Complete specification with manufacturer's name and address should be given while quoting. Literature/Pamphlets should also be enclosed wherever applicable

5. In cases of agents quoting on behalf of the manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorize only one agent/dealer. There can be only one bid from the following:

i) The manufacturer directly or through one agent on his behalf; or

ii) Agent on behalf of only one principal.

6. IIT Hyd is registered with Dept. of Scientific & Industrial Research, Govt. of India and concessional customs duty and GST & IGST are leviable vide notification no. 54/2002-Customs on all imports covered under notification No.51/96-Customs dated 23.07.1996, Notification No.47/2017-Integrated Tax (Rate) and Notification No.45/2017-Central Tax (Rate) both dated 14th November, 2017.

7. In case the items in the enquiry are covered by any rate contract or running contract finalised by any other state or central Government, it should be specified in your quotation and accepted contract rates should also be mentioned.

8. Services to be activated/provided within three days from the issue of Purchase Order. The offered delivery period shall have to be strictly adhered to in case an order is placed.

9. Liquidated Damages Clause for delays: The applicable rate is 0.5% per week and maximum deduction is 10% of the contract price.

10. If the deliveries are not maintained and due to that account the purchaser is forced to buy the material at your risk and cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier

**11. . Payment: - No advance payments are allowed.**

90% payment shall be made against delivery, installation, commissioning and balance 10% on demonstration of the whole system to the satisfaction of the Institute/ Scientist /Technologist/ Indentor/Professor etc.

**B) IMPORT**

12. All supplies are subject to inspection and approval before acceptance. Manufacturer warranty certificates and manufacturer/Government approved lab test certificate shall be furnished along with the supply, wherever applicable

13. Kindly furnish your PAN & GST Number etc. in your quotation for our records.

14. Conditional tenders will not be accepted.

**15. Requirement of registration:** Vide Ministry of Finance OM No. 6/18/2019-PPD dated 23rd July 2020.

i. Any bidder from a country sharing a land border with India will be eligible to bid in this tender only if the bidder is registered with the Department for Promotion of Industry and Internal Trade (DPIIT).

ii. "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.

iii. "Bidder from a country which shares a land border with India" for the purpose of this Order means:

- a) An entity incorporated, established or registered in such a country; or
- b) A subsidiary of an entity incorporated, established or registered in such a country; or
- c) An entity substantially controlled through entities incorporated, established or registered in such a country; or
- d) An entity whose beneficial owner is situated in such a country; or
- e) An Indian (or other) agent of such an entity; or
- f) A natural person who is a citizen of such a country; or
- g) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above

For details about registration procedures please visit the above mentioned OM. Mandatory documentary evidence regarding the bidder's registration with DPIIT is to be submitted along with the tender, failing which the tender shall be liable for rejection. Bidders are also requested to submit the Model Certificates **as per Annexure** for this tender as mentioned in the Ministry of Finance OM No. 6/18/2019-PPD dated 23rd July 2020.

16. ARBITRATION: a) Unless otherwise specified, in all cases of disputes which cannot be settled by mutual negotiations, the disputes or differences shall finally be settled and binding on both parties by arbitration in conformity with the rules of Indian Arbitration Act, 1940. All disputes or differences what so ever arising between the parties out of relating to the construction, meaning and operation or effect of the general terms and conditions including the Purchase Order or the breach thereof shall be settled by Arbitration Act, 1940 and the award made in pursuance thereof shall be binding on the parties.

b) Performance of the purchase order shall continue during arbitration and any subsequent proceedings.

c) The Jurisdiction and Venue of arbitration shall be Hyderabad. The Arbitrator will be the Director, IIT Hyderabad, or his nominee.

17. **Note for MSME/NSIC Bidder :** If in the view of bidder, any exemption / relaxation is applicable to them from any of the eligibility requirements, under any Rules / Guidelines/ Directives of Government of India, bidder may submit their claim for the applicable exemption /relaxation, quoting the valid Rule/Guidelines/ Directives with a copy of such notification. In this case the bidder must submit necessary and sufficient documents along with the technical bid, in support of their claim. The relevant and valid certificates in support of claim of exemption must be submitted along with the Technical Bid.

18. All disputes shall be settled in the courts of Hyderabad/Sangareddy only

19. The Director, IIT Hyd reserves the right to accept the offer in full or in parts or reject summarily or partly and also reserves the right to cancel the tender at any stage without assigning reasons

**For any technical query related to enquiry you may to contact**

**Dr. Sathya Peri, Department of CSE - Email: [sathya\\_p@cse.iith.ac.in](mailto:sathya_p@cse.iith.ac.in)**

For Commercial query

Mr. Suresh Nair - Assistant Registrar Email : [ar.purchase@iith.ac.in](mailto:ar.purchase@iith.ac.in)

Mr. Jagadeesh B – Deputy Registrar Email : [dr.snp@iith.ac.in](mailto:dr.snp@iith.ac.in)

With CC: [office.stores@iith.ac.in](mailto:office.stores@iith.ac.in)



## ANNEXURE A

### TECHNICAL SPECIFICATIOS

#### Cloud Specifications

<u>S. No</u>	<u>Detailed Specifications of the Items</u>	<u>Qty</u>
1	Virtual Machines	8
2	Storage Accounts	8
3	Static IP Addresses	8
4	Virtual Network	2
5	Bandwidth – outbound data transfer	4

#### Cloud Specifications

#### System Configuration

##### Required Specifications:

1. The cloud services required are to be provided by Azure.
2. Duration of the service required will be 9 months, 400 hours per month and a total of 3600 hours in 9 months.
3. Total estimated cost will be approx 9 Lakhs.
4. We need this service in 4 different regions/countries (2 VMs in each region).

Service type	Custom name	Description
Region 1		
Virtual Machines	VM- R1	2 D8as v4 (8 vCPUs, 32 GB RAM) x 400 Hours (Pay as you go), Linux, (Pay as you go); 0 managed disks – S4; Inter Region transfer type, 5 GB outbound data transfer from North Europe to East Asia
Storage Accounts	VM1-OS Disk- Europe	Managed Disks, Standard SSD, LRS Redundancy, E6 Disk Type 2 Disks; Pay as you go
IP Addresses	VM1- IP Address - Europe	0 Dynamic IP Addresses, 2 Static IP Addresses



Region 2		
Virtual Machines	VM- R2	2 D8as v4 (8 vCPUs, 32 GB RAM) x 400 Hours (Pay as you go), Linux, (Pay as you go); 0 managed disks – S4; Inter Region transfer type, 5 GB outbound data transfer from East US to East Asia
Storage Accounts	VM-OS Disk- US	Managed Disks, Standard SSD, LRS Redundancy, E6 Disk Type 2 Disks; Pay as you go
IP Addresses	VM1- IP Address - US	0 Dynamic IP Addresses, 2 Static IP Addresses
Region 3		
Virtual Machines	VM - R3	2 D8as v4 (8 vCPUs, 32 GB RAM) x 400 Hours (Pay as you go), Linux, (Pay as you go); 0 managed disks – S4; Inter Region transfer type, 5 GB outbound data transfer from Southeast Asia to East Asia
Storage Accounts	VM -OS Disk- Southeast Asia	Managed Disks, Standard SSD, LRS Redundancy, E6 Disk Type 2 Disks; Pay as you go
IP Addresses	VM- IP Address - Southeast Asia	0 Dynamic IP Addresses, 2 Static IP Addresses
Region 4		
Virtual Machines	VM- R4	2 D8as v4 (8 vCPUs, 32 GB RAM) x 400 Hours (Pay as you go), Linux, (Pay as you go); 0 managed disks – S4; Inter Region transfer type, 5 GB outbound data transfer from Central India to East Asia
Storage Accounts	VM -OS Disk- India	Managed Disks, Standard SSD, LRS Redundancy, E6 Disk Type 2 Disks; Pay as you go
IP Addresses	VM - IP Address - India	0 Dynamic IP Addresses, 2 Static IP Addresses

Service type	Description
Virtual Network	100 GB Inbound & 100 GB Outbound data transfer from <b>R1 to R2</b> region
Virtual Network	100 GB Inbound & 100 GB Outbound data transfer from <b>R3 to R4</b> region
Bandwidth	Internet egress, 100 GB outbound data transfer from <b>R1</b> routed via Public Internet

Bandwidth	Internet egress, 100 GB outbound data transfer from <b>R2</b> routed via Public Internet
Bandwidth	Internet egress, 100 GB outbound data transfer from <b>R3</b> routed via Public Internet
Bandwidth	Internet egress, 100 GB outbound data transfer from <b>R4</b> routed via Public Internet

As mentioned above, we need this service in 4 different regions/countries (2 VMs in each region). the regions should be different. An **example** of regions can be as follows:

Region 1 - North Europe

Region 2 - East US

Region 3 - Southeast Asia

Region 4 - Central India

### SLA for Virtual Machines

The SLA for the virtual machines should be the same as provided by the Service Provider Microsoft as mentioned in the website: <https://www.azure.cn/en-us/support/sla/virtual-machines/>

1. For all Virtual Machines that have two or more instances deployed across two or more Availability Zones in the same Azure region, we guarantee you will have Virtual Machine Connectivity to at least one instance at least 99.99% of the time.
2. For all Virtual Machines that have two or more instances deployed in the same Availability Set or in the same Dedicated Host Group, we guarantee you will have Virtual Machine Connectivity to at least one instance at least 99.95% of the time.
3. For any Single Instance Virtual Machine using Premium SSD or Ultra Disk for all Operating System Disks and Data Disks, we guarantee you will have Virtual Machine Connectivity of at least 99.9%.
4. For any Single Instance Virtual Machine using Standard SSD Managed Disks for Operating System Disk and Data Disks, we guarantee you will have Virtual Machine Connectivity of at least 99.5%.
5. For any Single Instance Virtual Machine using Standard HDD Managed Disks for Operating System Disks and Data Disks, we guarantee you will have Virtual Machine Connectivity of at least 95%.

ANNEXURE – B

**FORMAT OF COMPLIANCE STATEMENT OF SPECIFICATIONS**

1	2	3	4	5	6
S. N.	Name of specifications/part / Accessories of tender enquiry  As per Annexure A of the Tender Document.	Specifications of quoted Model/ Item	Compliance  Whether “YES” Or “NO”	Deviation, if any, to be indicated in unambiguous terms	Whether the compliance / deviation is clearly mentioned in technical leaflet/ literature
1					
2					
3					
n					

ANNEXURE - C

BILL OF MATERIALS

Quotation No :

Date:

Name of the Bidder \_\_\_\_\_

Tender No. \_\_\_\_\_

Sr.No	Item Description	Country of Origin	Qty
1			
2			
3			
n			

**Other Terms & Conditions**

- 1 Payment terms :
- 2 Delivery Period from the date of Issue of PO :
- 3 Warranty :
- 4 Any other additional terms :

ANNEXURE – D

AUTHORIZATION FROM OEM/DEVELOPER

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer]

Date: [Insert date (as Day, month and year) of Bid submission]

Tender No.: [Insert number from Invitation for Bids]

To: [Insert complete name and address of Purchaser]

WHEREAS

We [insert completer name of Manufacturer], who are official manufacturers of [Insert type of goods manufactured] having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following goods, manufactured by us [insert name and or brief description of the goods], and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with the Terms and Conditions of Contract with respect to the Goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the Manufacturer]

Title: [insert title]

Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]

Dated on \_\_\_\_\_ day of \_\_\_\_\_ [insert date of signing]

ANNEXURE – E

**CERTIFICATE  
ON COMPANY LETTERHEAD**

**CERTIFICATE BY BIDDER- DPIIT REGISTRATION**

“ I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, / if from such a county, has been registered with the Competent Authority (copy of the Registration Certificate enclosed) . I hereby certify that his bidder fulfils all requirements in this regard and is eligible to be considered.

Signature with Date and Stamp  
Of the Bidder

**Declaration for Local Content**

**(To be given on Company Letter Head - For tender value below Rs.10 Crores)**

**(To be given by Statutory Auditor/Cost Auditor/Cost Accountant/CA for tender value above Rs.10 Crores)**

Date: \_\_\_\_\_

To,  
The Director,  
Indian Institute of Technology Hyderabad,  
Kandi, Sangareddy 502284

Sub: Declaration of Local content

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: - \_\_\_\_\_

1. Country of Origin of Goods being offered: \_\_\_\_\_

2. We hereby declare that items offered has \_\_\_\_\_% local content **(Please provide exact %)**.

3. Details of location at which local value addition will be made / made: (Complete address to be mentioned) \_\_\_\_\_

\_\_\_\_\_  
“**Local Content**” means the amount of value added in India which shall, be the total value of the item being offered minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.

*“\*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.”*

**Yours Faithfully,  
(Signature of the Bidder, with Official Seal)**



ANNEXURE – G

BIDDER INFORMATION FORM

Company Name : \_\_\_\_\_

Registration Number : \_\_\_\_\_

Registered Address : \_\_\_\_\_  
\_\_\_\_\_

Name of Partners /Director: \_\_\_\_\_  
\_\_\_\_\_

City : \_\_\_\_\_

Postal Code : \_\_\_\_\_

Company's Establishment Year : \_\_\_\_\_

Company's Nature of Business : \_\_\_\_\_

Company's Legal Status (tick on appropriate option )

- 1) Limited Company
- 2) Undertaking
- 3) Joint Venture
- 4) Partnership
- 5) Others ( In case of Others please specify)

Company Category

- 1) Micro Unit as per MSME
- 2) Small Unit as per MSME
- 3) Medium Unit as per MSME
- 4) Ancillary Unit
- 5) SSI
- 6) Others ( In case of Others please specify)

#### CONTACT DETAILS

Contact Name : \_\_\_\_\_

Email Id : \_\_\_\_\_

Designation : \_\_\_\_\_

Phone No : ( \_\_\_\_\_ ) \_\_\_\_\_

Mobile No : \_\_\_\_\_

#### BANK DETAILS

Name of Beneficiary : \_\_\_\_\_

A/c. No. CC/CD/SB/OD: \_\_\_\_\_

Name of Bank : \_\_\_\_\_

IFSC NO. (Bank) : \_\_\_\_\_

Branch Address and Branch Code: \_\_\_\_\_

\_\_\_\_\_

#### Other Details

Vendor's PAN No. \_\_\_\_\_

Vendor's GST \_\_\_\_\_